



Legislation Text

File #: 22-1031, Version: 1

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Option Year Two to Contract 19-197, Security Camera Maintenance and Repair Services, to Pace Systems Inc. for an amount not to exceed \$135,000

DEPARTMENT: Department of Public Works

SUBMITTED BY: Richard Dublinski, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

The Department of Public Works (DPW) maintains more than 370 security cameras located throughout the City, including in and around City facilities, in the downtown area, and in and around the Naperville Metra train station. DPW has historically contracted the maintenance and repair of the security cameras.

In October 2019, the City Council awarded Contract 19-197, Security Camera Maintenance and Repair Services, to Pace Systems Inc. for a two-year term with three, one-year options to extend. Option Year 1 was awarded on October 5, 2021.

The purpose of this contract is to provide routine and non-routine maintenance and repair of the City's security cameras. The routine maintenance component of the service contract includes 24-hour customer support, camera performance monitoring, responding to alerts, monthly and annual inspections of equipment, adjustments and programming. Non-routine maintenance includes any work not clearly outlined in the routine maintenance list, such as hardware repair and replacement.

DISCUSSION:

During the first option year of the contract, Pace Systems Inc. performed both routine and non-routine maintenance and also worked closely with staff on maintenance issues with existing cameras.

Based upon the vendor's performance, DPW recommends extending the contract for the second option year. Pace Systems Inc has requested a 2.3% increase to the contract pricing due to labor rate increases that they have incurred, which staff finds reasonable.

The term of the second option year is November 1, 2022 to October 31, 2023, with one, option year remaining on the agreement.

FISCAL IMPACT:

CIP #: N/A

Security camera maintenance is expensed to the Equipment Maintenance account below. A total of \$135,000 has been budgeted in 2022. The requested award of \$135,000 is within the budgeted amount for this expense. The award will budgeted appropriately in 2023.

Account Number	Fund Description	Total Budget Amount
16101100-531303	General Fund	\$372,111