



Legislation Text

File #: 21-1527, Version: 1

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Option Year One to Contract 19-258, Landscape Design and Planting, to Christy Webber and Company for an amount not to exceed \$278,000 and for a two-year term

DEPARTMENT: Department of Public Works

SUBMITTED BY: Richard Dublinski, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

The Department of Public Works (DPW) is responsible for the design, landscape bed preparation, and planting of annual flowers for the Central Business District (CBD), Naperville Metra Train Station, and Municipal Center. There are 56 planting beds, 33 32" round planter, and 15 other planters in the CBD. Additionally, there are 24 hanging baskets on the Washington Street underpass, five large round planters and two rectangle planters at the Naperville Metra Train Station, and four planting locations at the Municipal Center.

The City Council awarded Contract 19-258, Landscape Design and Planting to Christy Webber and Company on February 4, 2020 for a two-year term with four, two-year options to extend. The City Council approved Change Order #1 on May 18, 2021 for the purchase and installation of planters and flowers for the outdoor dining areas downtown.

DISCUSSION:

During the original term of the contract, Christy Webber and Company successfully designed and installed flowers at the Municipal Center, downtown, and the train station. Christy Webber also provided planters and flowers for the outdoor dining areas downtown.

Based on the vendor's performance, DPW recommends extending the contract for the first option year. Christy Webber and Company has agreed to maintain the rates and terms provided under the contract. In 2022, the planters in the section of downtown that will be under construction will be moved to other locations.

The term of the first, two-year option is January 1, 2022 to December 31, 2023, with three, two-year options remaining on the agreement.

FISCAL IMPACT:

CIP #: N/A

Landscape design and planting is expensed to the operational service accounts listed below. A total of \$139,000 has been budgeted for landscape design and planting in 2022. The requested award of \$278,000 for two years is within the budgeted amount for this expense.

Account Number	Fund Description	Total Budget Amount
31101100-531308	General Fund	\$540,410
31104300-531308	SSA #33 Fund	\$103,000
31101200-531308	Commuter Fund	\$29,000