

Legislation Text

File #: 21-0594, Version: 1

CITY COUNCIL AUTHORITY PROCUREMENT AWARDS**ACTION REQUESTED:**

Approve the award of Change Order #1 to Contract 19-258, Landscape Design and Planting, to Christy Webber and Company for an amount not to exceed \$33,000 and a total award of \$381,510

DEPARTMENT: Department of Public Works

SUBMITTED BY: Richard Dublinski, Director

BACKGROUND:

The Department of Public Works (DPW) is responsible for the design, landscape bed preparation, and planting of annual flowers for the Central Business District (CBD), Naperville Metra Train Station, and Municipal Center. The following is included in this contract:

1. Planting beds (CBD) - 56
2. 32" round planters (CBD) - 33
3. Miscellaneous planters (CBD) - 15
4. Hanging baskets (Washington Street underpass) - 24
5. Large round planter (Metra) - 5
6. Rectangle planters (Metra) - 2
7. Planting locations (Municipal Center) - 4

Contract 19-258 was approved by the City Council on February 11, 2020 for a two-year term with four, two-year options to extend.

DISCUSSION:

On May 28, 2020, the mayor issued an Executive Order permitting restaurants to install temporary outdoor seating areas to address indoor dining restrictions due to the COVID-19 pandemic. Each restaurant constructed its own seating area and the City assisted by providing snow fence and water-filled barriers.

Earlier this year, representatives from the Downtown Naperville Alliance (DNA), Naperville Development Partnership (NDP), and the City partnered to develop options to expand outdoor dining in the downtown area for 2021. The goal was to have attractive, uniform, safe set-ups that could be installed in the spring.

After reviewing many options, staff developed an outdoor dining seating area that for the downtown that includes crowd control fencing (painted black), brick pillars, planter boxes, and overhead string lighting. These 15 outdoor dining cafes have been placed and are located in on-street parking spaces.

This change order is requested to fund the purchase and installation of approximately 150 planters and flowers for the outdoor dining areas. The maintenance of the flowers will be performed by in-house crews.

FISCAL IMPACT:

CIP #: N/A

Landscape design and planting is expensed to the operational service accounts listed below. A total of \$137,500 has been budgeted for landscape design and planting in 2021. The second-year cost of the contract is \$166,822. The additional \$29,322 needed in 2021 for the original contract will come from anticipated savings in other programs. The requested change order of \$33,000 will be funded by the CDBG Covid Relief Fund.

Account Number	Fund Description	Total Budget Amount
31101100-531308	General Fund	\$380,410
31104300-531308	Downtown Maint. Fund	\$96,730
31101200-531308	Commuter Parking Fund	\$19,200