



Legislation Text

File #: 21-0119B, Version: 1

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of a three-year extension to Cooperative Contract 17-001, Uniform Rentals, to Cintas Corporation for an amount not to exceed \$312,111

DEPARTMENT: Electric Utility

SUBMITTED BY: Brian Groth, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

Per collective bargaining agreements, the City provides uniforms for employee groups in the Department of Public Works, Electric Utility, and Water Utility. Uniforms with the City logo are easily recognizable and reassures residents when City employees and crews are performing services in the area.

In November 2017, the City Council awarded Contract 17-001, Uniform Rentals, to Cintas Corporation. The uniform company provides the following services:

1. Professional onsite employee uniform measurements;
2. Altering and repair services;
3. Available sizing for all staff members;
4. Flame rated shirts and pants;
5. Quality fabrics for professional appearance;
6. Uniform weekly laundering services; and
7. Pricing on a national level, still having the same local contract.

Commercial laundry uses stronger detergents and hotter water than what is available for typical residential laundry. The detergents provide for a greater anti-bacterial cleaning effort as employees can come into contact with bacteria laden soil. The Electric and Water Utilities further enhance employee safety by providing flame resistant uniforms as required by OSHA 1910.269 and ASTM F1506. Other personal protective gear, shop towels, and floor mats are also covered under this contract.

DISCUSSION:

Cintas has not increased the cost of uniforms for the term of this contract and the costs are set for the remaining term of the cooperative contract. Increases may occur if:

1. Electric Utility evaluation of Arc Flash Hazard PPE

2. Staff uses the new Uniform Advantage Program offered by Cintas
 - a. This covers damage charges for uniforms when turned in or when replacing garments.
3. Make-up charge
 - a. This is a one-time cost to create a new garment and is only applied to the cost of the garment when an employee is added, or a garment is replaced (due to size change, damaged)

An Omnia Partners Cooperative Contract: R-BB-19002 with Cintas Corporation has been identified for this procurement. The new term of the contract is three years from March 1, 2021 through February 28, 2024, with an option to renew for three additional two-year terms.

FISCAL IMPACT:

CIP: N/A

Funds for uniform services are budgeted in the laundry services expense accounts listed below. A total of \$104,437 is budgeted for services in Public Works, as well the Electric and Water and Wastewater utilities in 2021. The remainder of this award will be budgeted appropriately in subsequent years for the duration of the agreement.

| Account Number | Fund Description | Total Budget Amount |
|-----------------|-----------------------|---------------------|
| 31251100-531306 | General Fund | \$25,730 |
| 31341100-531306 | General Fund | \$1,864 |
| 31351100-531306 | General Fund | \$8,000 |
| 40271300-531306 | Electric Fund | \$44,500 |
| 41101500-531306 | Water/Wastewater Fund | \$29,673 |