



Legislation Text

File #: 20-856, Version: 1

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Option Year Two to Contract 18-260, Cartage Services, to International Hauling and Excavating Inc. for an amount not to exceed \$162,500

DEPARTMENT: Department of Public Works

SUBMITTED BY: Richard Dublinski, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

The Department of Public Works (DPW) retains the services of a cartage service vendor to provide six-wheelers and semi-tractors to assist with hauling operations for leaves and/or brush pick-up, asphalt for paving, storm debris, construction spoils and snow from the Central Business District and commuter parking lots. The equipment is used for large-scale, short duration projects and the equipment is driven and operated by contracted staff. The contract avoids the costs associated with owning additional equipment, as the City pays only for days the trucks are used.

In November 2018, the City Manager awarded Contract 18-260 to International Hauling and Excavating Inc. to provide cartage services for a one-year term with two, one-year options to extend. At the June 18, 2019 City Council meeting, Council provided direction to staff to prepare a budget amendment for \$274,000 to continue the desired service levels of the annual six week, three-cycle bulk curbside leaf program in 2019. Part of the agenda item included additional funding for cartage services for the leaf collection program. The projected cost for additional cartage needs presented at the June 18, 2019 meeting was for a total cost of \$120,000. The first option year was awarded on October 1, 2019 and included additional funding for cartage during the leaf collection program.

DISCUSSION:

During the first option year, International Hauling and Excavating Inc. was responsive to all service requests related to the leaf collection program, spoils disposal and winter operations. Their prompt response to service requests and availability of equipment enabled City staff to complete essential services for residents and visitors in a timely manner.

Staff negotiated a zero-percent increase for the second option year. The \$162,500 award amount includes \$120,000 for additional leaf pick-up. The additional funding will allow DPW to use frontend loaders to scoop and dump leaves into contracted semi-trucks during the end of the program so DPW's dump trucks can be converted for snow plowing.

The term of the extension is October 1, 2020 through September 30, 2021 with no additional option years remaining.

FISCAL IMPACT:

CIP: SC223

Cartage services are expensed to the operational services and infrastructure accounts below. A total of \$152,500 is budgeted cartage services and snow removal in general operations, including \$120,000 in the General Fund, \$12,500 in the SSA 26 Fund and \$20,000 in the Commuter Parking Fund. An additional \$110,000 is budgeted for services associated with SC223 for cartage of construction spoil related to the Alley Improvement Program. The requested award is within budget.

Account Number	Fund Description	Total Budget Amount
31251100-531308	General Fund	\$1,798,700
31254300-531308	SSA #26 Fund	\$537,520
31251200-531308	Commuter Parking Fund	\$260,210
31252400-551502	Road and Bridge Fund	\$110,000