



Legislation Text

File #: 19-593, Version: 1

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Bid 19-145, Custodial Services - Central Business District, to Diverse Facility Solutions, Inc. for an amount not to exceed \$315,722.60 and for a two-year term

DEPARTMENT: Department of Public Works

SUBMITTED BY: Richard Dublinski, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

The Department of Public Works (DPW) contracts custodial services to provide cleaning related services in public areas within the Central Business District (CBD) and parking decks. This includes public areas such as sidewalks, parking lots and decks, streets, and stairwells. The contractor furnishes all labor, equipment, and supplies (except paper products, trash liners, waste containers, and cleaning chemicals) to perform daily, weekly, and monthly cleaning.

DISCUSSION:

Advertisement Date:	05/16/19	Notices Sent:	98
Opening Date:	06/04/19	Planholders:	9
		Proposals Received:	5

Bids were received from the following vendors:

Vendor Name	Base Bid Cost
Diverse Facility Solutions, Inc.	\$294,537.60
Smith Maintenance Company	\$322,156.80
Citywide Building Maintenance	\$351,792.00
Blooming Facility L.L.C.	\$665,280.00
Total Facility Maintenance Inc.	\$725,760.00

Bidders provided a base bid cost to perform nighttime, year-round custodial services including, but not limited to litter pick-up, emptying trash containers, and cleaning parking deck stairwells and stairs for the downtown area. The total two-year cost of the lowest responsive and responsible bidder for the base services is \$294,537.60.

The bid also requested hourly rates for additional work such as power-washing, window washing, and additional support during special events. The total cost for the additional work is \$21,185 for the two-year period. Staff recommends awarding \$315,722.60 (base bid plus the additional work) to Diverse Facility Solutions, Inc.

The term of the contract is for two years, from July 10, 2019 through March 31, 2021, with three one-year options available.

FISCAL IMPACT:

CIP #: N/A

Custodial services for the CBD are expensed to the operational service account listed below. A total of \$162,000 has been budgeted for custodial service for the CBD in 2019. The requested award of \$315,722 for a two-year period (\$157,861 annually) is within the budgeted amount for this expense.

Account Number	Fund Description	Total Budget Amount
31254300-531308	Downtown Maintenance	\$472,520