



Legislation Details (With Text)

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Type: Change Order & Work Order **Status:** Agenda Ready

File created: 8/3/2023 **In control:** City Council

On agenda: 8/15/2023 **Final action:**

Title: Approve the award of Change Order #1 to Option Year Two of Contract 19-197, Security Camera Maintenance and Repair Services, to Pace Systems Inc. for an amount not to exceed \$70,000 and a total award of \$205,000

Sponsors:

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Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/15/2023	1	City Council	approved	Pass

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Change Order #1 to Option Year Two of Contract 19-197, Security Camera Maintenance and Repair Services, to Pace Systems Inc. for an amount not to exceed \$70,000 and a total award of \$205,000

DEPARTMENT: Department of Public Works

SUBMITTED BY: Richard Dublinski, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

The Department of Public Works (DPW) maintains more than 370 security cameras located throughout the City, including in and around City facilities, in the downtown area, and in and around the Naperville Metra train station. DPW has historically contracted the maintenance and repair of the security cameras.

The purpose of this contract is to provide routine and non-routine maintenance and repair of the City's security cameras. The routine maintenance component of the service contract includes 24-hour customer support, camera performance monitoring, responding to alerts, monthly and annual inspections of equipment, adjustments and programming. Non-routine maintenance includes any work not clearly outlined in the routine maintenance list, such as hardware repair and replacement.

In October 2019, the City Council awarded Contract 19-197, Security Camera Maintenance and Repair Services, to Pace Systems Inc. for a two-year term with three, one-year options to extend.

Option Year 1 was awarded on October 5, 2021. Option Year 2 was awarded on September 20, 2022, with a contract term of November 1, 2022 - October 31, 2023.

DISCUSSION:

This Change Order is being requested due to several repairs that needed to be completed to security cameras throughout the City including cameras at the Police Department, throughout the downtown, and at Water Utilities sites. In addition, an aging server had to be replaced and the support plan for the Milestone software that is used to view the cameras had to be renewed.

FISCAL IMPACT:

CIP #: N/A

Security camera maintenance is expensed to the Equipment Maintenance account below. A total of \$186,150 has been budgeted for security camera maintenance and software renewal in 2023. The requested change order exceeds the budgeted amount but can be accommodated within the 2023 budget due to underspending in other areas.

Account Number	Fund Description	Total Budget Amount
16101100-531303	General Fund	\$382,351