Legislation Details (With Text)

File #:	20-889 **Version:** 1		
Type:	BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR	**Status:**	Passed
File created:	8/6/2020	**In control:**	City Council
On agenda:	10/6/2020	**Final action:**	10/6/2020
Title:	Waive the applicable provisions of the Naperville Procurement Code and award Procurement 20-262, Employee Assistance Program (EAP), to CuraLinc Healthcare for an amount not to exceed $76,500 and for a three-year term (requires six positive votes)		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Agreement, 2. Prior Award		

Date	Ver.	Action By	Action	Result
10/6/2020	1	City Council	approved	Pass

CITY COUNCILAGENDA ITEM

ACTION REQUESTED:
Waive the applicable provisions of the Naperville Procurement Code and award Procurement 20-262, Employee Assistance Program (EAP), to CuraLinc Healthcare for an amount not to exceed $76,500 and for a three-year term (requires six positive votes)

DEPARTMENT: Human Resources

SUBMITTED BY: James Sheehan, Director

BACKGROUND:
The EAP provides counseling services to employees and their family members. Services include mental health, substance abuse, stress management, financial counseling, child care, and elder care resources. The city manager approved the award of Contract 17-053 to CuraLinc Healthcare for a three-year term from January 1, 2017 through December 31, 2019.

In January 2018, the City added additional services to the contract to include MySecureAdvantage, a financial wellness company to assist employees with financial counseling (budgeting, debt management, retirement savings and planning, etc.) in addition to 90 days per year of free financial coaching. The city manager approved the first option renewal on March 13, 2020.

DISCUSSION:
CuraLinc Healthcare has provided valuable services, not only for mental well-being, but education and counseling for financial situations. The City also uses CuraLinc for mandatory employee harassment and drug-free workplace training, as well as software tools, educational videos, and compliance tracking.

Given the vendor's past performance, employee utilization, and nature of the services provided, Human Resources wishes to continue its partnership with CuraLinc by extending the contract for a three-year renewal. CuraLinc agreed to maintain rates and terms provided for under the contract. The term of the contract is January 1, 2021 to December 31, 2023.

FISCAL IMPACT:

CIP: N/A

The EAP is expensed to the Human Resources services account below. A total of $25,292 is budgeted for the program in 2020. A total of $25,650 is tentatively budgeted in 2021, pending Council approval later this year. The remainder of this award will be budgeted appropriately for the duration of the agreement.

Account Number	Fund Description	Total Budget Amount
14101100-531305	General Fund	$88,009

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