



## Legislation Details (With Text)

**File #:** 20-490      **Version:** 1

**Type:** Procurement Award      **Status:** Passed

**File created:** 4/17/2020      **In control:** City Council

**On agenda:** 5/19/2020      **Final action:** 5/19/2020

**Title:** Approve the award of Change Order #1 to Contract 17-001, Uniform Rentals, to Cintas Corporation for an amount not to exceed \$20,000 and a total award amount of \$244,000

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
5/19/2020	1	City Council	approved	Pass

### CITY COUNCIL AGENDA ITEM

#### **ACTION REQUESTED:**

Approve the award of Change Order #1 to Contract 17-001, Uniform Rentals, to Cintas Corporation for an amount not to exceed \$20,000 and a total award amount of \$244,000

**DEPARTMENT:** Water Utilities

**SUBMITTED BY:** Darrell Blenniss, Director

#### **BOARD/COMMISSION REVIEW:**

N/A

#### **BACKGROUND:**

City Council awarded Contract 17-001 to Cintas Corporation in November 2017 for a three-year term from March 1, 2018 through February 28, 2021. The purpose of the contract is to provide uniforms to various employees in the Department of Public Works, Electric Utility and Water Utilities, primarily as required in labor contracts. Uniforms provide an easily recognized form of identification for employees, which serves to reassure residents when City employees are encountered in their neighborhoods.

Uniforms also serve as a safety and sanitation device for City employees. The uniform rental contract includes weekly laundering. Commercial laundry can use stronger detergents and hotter water than typical home laundry, which produces a greater anti-bacterial cleaning effort when employees come into contact with bacteria-laden soil, wastewater or other contaminants. The Electric Utility and Water Utilities further enhance employee safety by providing flame resistant uniforms. Electrical linemen are required by OSHA 1910.269 and ASTM F1506 to wear flame resistant uniforms. Shop towels and floor mats are also covered under the contract.

A U.S. Communities Contract (12-JLH-011C) with Cintas was identified for the procurement.

**DISCUSSION:**

This change order is requested to outfit Water Utilities staff that work on electrical equipment with flame resistant clothing. Working on electrical equipment has a risk of electrical arcs and flames that can be produced by igniting other materials. The flame resistant clothing will meet OSHA Standard 1910.269 and National Fire Protection Association 70E requirements for use of flame resistant clothing. Currently, Water Utilities has 22 employees required to wear flame resistant clothing.

Additional funds are also needed for new employee start-up, size changes and/or replacement shirts and pants due to damage attributed to underground manhole and sewer construction work during the remaining ten months of the contract.

**FISCAL IMPACT:**

CIP #: N/A

Uniform services are budgeted in the laundry services accounts listed below. A total of \$130,927 is budgeted for services in 2020. A total of \$29,673 is budgeted specifically for Water employees to cover the proposed change order. The remainder of the contract will be budgeted appropriately in subsequent years.

Account Number	Fund Description	Total Budget Amount
31251100-531306	General Fund	\$25,730
31341100-531306	General Fund	\$1,864
31351100-531306	General Fund	\$8,000
40271300-531306	Electric	\$70,000
41101500-531306	Water & Wastewater	\$18,233
41251510-531306	Water & Wastewater	\$2,574
41251530-531306	Water & Wastewater	\$8,866