



## Legislation Details (With Text)

<b>File #:</b>	19-1199	<b>Version:</b>	1
<b>Type:</b>	BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR	<b>Status:</b>	Passed
<b>File created:</b>	12/4/2019	<b>In control:</b>	City Council
<b>On agenda:</b>	12/17/2019	<b>Final action:</b>	12/17/2019
<b>Title:</b>	Approve the award of Change Order #2 to Contract 18-007, Elevator Maintenance, to Otis Elevator for an amount not to exceed \$45,000 and a total award of \$143,600		
<b>Sponsors:</b>			
<b>Indexes:</b>			
<b>Code sections:</b>			
<b>Attachments:</b>	1. Prior Awards		

Date	Ver.	Action By	Action	Result
12/17/2019	1	City Council	approved	Pass

### CITY COUNCIL AGENDA ITEM

#### **ACTION REQUESTED:**

Approve the award of Change Order #2 to Contract 18-007, Elevator Maintenance, to Otis Elevator for an amount not to exceed \$45,000 and a total award of \$143,600

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

#### **BOARD/COMMISSION REVIEW:**

N/A

#### **BACKGROUND:**

The Department of Public Works - Public Buildings Division (DPW-PBO) is responsible for ensuring that the City's elevators are maintained at the various sites within the City.

In November 2017, the City Manager awarded Contract 18-007 to Otis Elevator for a three-year term from November 30, 2017 through December 31, 2020 to service all City owned elevators. In May 2019, the City Manager awarded Change Order #1 to add the two new Water Street parking deck elevators to Contract 18-007.

The elevators were previously maintained by Kone and when the contract expired DPW-PBO decided to maintain the elevators under a single provider for greater operational efficiency.

#### **DISCUSSION:**

This change order is requested to provide funding needed for elevator repairs and preventative maintenance services for 2020. Since the full-service maintenance contract with Otis was

established in November 2017, there have been several unanticipated major repairs to elevators, including cable repairs for the Water Street deck elevator and starter repairs to the Van Buren Deck elevators. Additionally, expenses were incurred for repairs needed due to vandalism and weather-related issues at the parking deck elevators. The cost of these repairs was approximately \$40,000.

**FISCAL IMPACT:**

CIP #: N/A

Elevator maintenance is expensed to the building maintenance accounts below. A total of \$327,000 has been budgeted for contracted building maintenance services, including elevator maintenance, between the two listed accounts in 2020. The requested change order of \$45,000 is within the budgeted amount for this expense.

Account Number	Fund Description	Total Budget Amount
31341100-531302	General Fund	\$598,850
31254300-531302	SSA #26	\$158,500