



## Legislation Details (With Text)

<b>File #:</b>	19-168	<b>Version:</b>	1
<b>Type:</b>	Change Order & Work Order	<b>Status:</b>	Passed
<b>File created:</b>	2/13/2019	<b>In control:</b>	City Council
<b>On agenda:</b>	3/5/2019	<b>Final action:</b>	3/5/2019
<b>Title:</b>	Approve the award of Change Order #2 to Contract 16-313, Psychological Testing, to The Friedman Group for an amount not to exceed \$6,250 and a total award of \$93,250 and for an additional three months.		
<b>Sponsors:</b>			
<b>Indexes:</b>			
<b>Code sections:</b>			
<b>Attachments:</b>	1. Original Award		

Date	Ver.	Action By	Action	Result
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### CITY COUNCIL AGENDA ITEM

#### **ACTION REQUESTED:**

Approve the award of Change Order #2 to Contract 16-313, Psychological Testing, to The Friedman Group for an amount not to exceed \$6,250 and a total award of \$93,250 and for an additional three months.

**DEPARTMENT:** Human Resources

**SUBMITTED BY:** James Sheehan, Director

#### **BOARD/COMMISSION REVIEW:**

N/A

#### **BACKGROUND:**

The Naperville Board of Fire and Police Commissioners (BOFPC) is responsible for evaluating and appointing all sworn officers and sworn members of the City's Fire and Police Departments, as well as being responsible for their promotion and discipline. In September 2016, the City Manager awarded Contract 16-313 to The Friedman Group to perform psychological testing and evaluations of Police and Fire candidates for a two-year period from October 1, 2016 through September 30, 2018. There were no option years associated with this contract.

In August 2018, the BOFPC advertised an intent to sole source the psychological testing services to The Friedman Group, which resulted in a protest by a third party. In order to provide time to evaluate the protest and determine next steps, staff requested Change Order #1 to extend the current contract with The Friedman Group for an additional six months. The request was approved by City Council in October 2018, which resulted in the contract being extended to March 31, 2019.

**DISCUSSION:**

In February 2018, the Chief Procurement Officer affirmed the bid protest and determined a sole source method of procurement was not appropriate for the psychological testing and evaluation services. The BOFPC evaluated their options and decided to conduct a Request for Proposals (RFP) to select a psychological testing and evaluation service provider.

The BOFPC indicated they cannot be without a vendor to perform psychological testing services. Change Order #2 is requested to extend the current contract with The Friedman Group an additional three months to allow the RFP to be completed. With the change order, the new contract end date will be June 30, 2019.

**FISCAL IMPACT:**

CIP: N/A

Psychological testing services are expensed to the HR services account listed below. A total of \$17,500 is budgeted for sworn police and fire psychological exams and evaluations in 2019. The requested change order is within budget.

Account	Fund Description	Total Budget Amount
14161100-531305	General Fund	\$ 93,570