



Legislation Text

File #: 18-701, Version: 1

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Pass the ordinance to establish temporary traffic controls and issue a Special Event Permit for the 2018 Downtown Naperville Trick-or-Treat Event on Sunday, October 28, 2018

DEPARTMENT: City Clerk's Office

SUBMITTED BY: Dawn Portner, Special Events Coordinator

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

The Downtown Naperville Trick-or-Treat is an annual event that originally restricted patrons to the downtown sidewalks. However, due to its popularity, and the number of businesses that participate, pedestrian traffic began to overflow into the streets. As such, it was no longer possible to contain the event to the sidewalks and unsafe to allow attendees into the streets. Upon the recommendation of the Naperville Police Department, streets now close to vehicular traffic and the Downtown Naperville Alliance (DNA) receives SECA Grant funding to cover the cost of City services for the closure.

DISCUSSION:

The street closures for the Downtown Naperville Trick-or-Treat Event are depicted on the attached map. An ordinance is required to amend the Naperville Traffic Schedule beginning at 9:00 a.m. The streets will open to vehicular traffic, and the No Parking/Tow Zone signs removed, at approximately 12:30 p.m. or as soon as the Naperville Police Department determines it appropriate based on public safety.

Staff will post informational signs along the affected streets one week prior to the event.

The DNA will notify all affected businesses and residents of the event and road closures.

All insurance requirements will be fulfilled prior to the issuance of the Special Event Permit.

FISCAL IMPACT:

The DNA was awarded \$1,090.00 in SECA Grant funds to cover the cost of City services required to support this event.