



Legislation Text

File #: 24-0119, Version: 1

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Change Order #1 to Contract 22-228.0.01, Recondition & Rebuild Electrical Utility Distribution Transformers, to Power Electronics for an amount not to exceed \$8,554.90, a total award of \$83,554.90, and for an additional six months

DEPARTMENT: Electric Utility

SUBMITTED BY: Brian Groth, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

August 31, 2022, the City Manager awarded Contract 22-228, Recondition & Rebuild Electrical Utility Distribution Transformers, to Power Electronics for a one-year term from the date of award to August 31, 2023.

The purpose of this contract is to retain the services of a transformer repair contractor for the inspection, recondition and rebuild of single phase and three-phase transformers.

DISCUSSION:

Transformer #103281337 is a 50kVA single phase padmounted transformer that was repaired and delivered by Power Electronics to the Electric Utility (Utility) in August 2023. The transformer failed the inspection test and staff arranged for it to be shipped back to Power Electronics in October. The vendor performed necessary repairs and did not invoice the City for the work. After further testing, the unit was found to be compliant and was delivered back to the Utility in early January. The final repair invoice was received January 29, 2024.

This Change Order is requested to add \$8,554.90 to pay for the final invoice (\$9,306.80) and extend the contract end date to February 29, 2024 in order to pay and close the contract.

FISCAL IMPACT:

CIP#: N/A

Services to recondition and rebuild transformers are expensed to the Equipment Maintenance account listed below. In 2024 the Electric Utility budgeted \$300,000 for transformer repairs. The requested change order is within budget for this expense.

Account Number	Fund Description	Total Budget Amount
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40271300-531303	Electric Utility Fund	\$311,500