



Legislation Text

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File #: 22-1313, Version: 1

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**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Change Order #1 to Sole Source Procurement 21-094, Leaf Disposal Services, to BioAg for an amount not to exceed \$95,000 and for a total award of 417,500

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The Department of Public Works (DPW) manages the City's annual bulk curbside leaf collection program. To aid residents with leaf disposal, the City provides two leaf collection options:

- a free bagged leaf program from the end of October through mid-December, and
- a six-week bulk curbside leaf collection, which provides residents in Naperville with three opportunities each season to rake their leaves curbside for pickup and disposal by DPW.

DPW currently uses the following two disposal methods for leaves:

- leaves are picked up by City crews and hauled to designated local farm land.
- leaves are collected by the City crews and then hauled out of the area by contractors for composting.

In April 2021, the City Council approved two leaf collection awards, 21-094 (Leaf Disposal Services) and option year three of Contract 18-146 (Leaf Disposal) for a combined total of \$322,500.

**DISCUSSION:**

The award amount mistakenly only included funding for the first year of 21-094. The agreed upon unit cost for this contract will range from \$4 - \$5 depending on the volume that Bioag receives from the City: \$5 per cubic yard for the first 10,000 cubic yards, \$4.50 for the next 10,000 cubic yards, and \$4 for anything over 20,000 cubic yards. These rates are fixed for the first two years of the contract.

This change order is requested for the collection of up to 20,000 cubic yards during year two of the contract.

The term of the two-year contract is May 1, 2021 through April 30, 2023, with three additional option years available.

**FISCAL IMPACT:**

Leaf disposal services are budgeted to the Refuse and Recycling Service account listed below. A total of \$343,750 is budgeted for the disposal of 50,000 cubic yards of leaves in 2022. The requested total award of \$95,000 is within the budgeted amount for this expense.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
31251100-531311	General Fund	\$393,750