



## Legislation Text

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File #: 24-0452, Version: 1

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### **CITY COUNCIL AGENDA ITEM**

#### **ACTION REQUESTED:**

Waive the applicable provisions of the Naperville Procurement Code and award Procurement 24-140, SOG Sedan Vehicle Replacement - Unit 100, to Valley Honda, for an amount not to exceed \$27,498.03 and for a one-time purchase

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director of Public Works

#### **BACKGROUND:**

Unit 100 was reviewed and approved by the Fleet Economic Committee and Fleet Services Manager for replacement in the 2024 budget. Vehicles are scored for replacement based on four criteria: age, usage, condition and repair costs. Recommending a vehicle for replacement requires a score of 23.0 or greater. Unit 100 scored 24.58

#### **DISCUSSION:**

Unit 100 is a 2015 Toyota Camry sedan used by the Police Department - Investigations Division Special Operations Group (SOG) to investigate criminal activity and provide community safety training. The division requires units that do not have a typical municipal police appearance.

The retired unit will be sold at auction.

Honda vehicles are not available through a purchasing cooperative and, due to supply chain issues, the Honda dealerships are not willing to respond to a bidding process. As such, the Department of Public Works - Fleet Services Division received three quotes from Honda dealerships for a 2024 Honda Accord sedan. Valley Honda provided the lowest quote for the vehicle selected.

Valley Honda has a 2024 Honda Accord sedan in stock and available for immediate delivery. Unit specifications meet operational needs while maintaining fleet conformity. Valley Honda has quoted the vehicle in the amount of \$27,140.

Approval of the award for Procurement 24-140 requires a Waiver of Section 1-9B-4 (Methods of Source Selection) of the Naperville Procurement Code because the recommended process is not one of the enumerated methods under the Code.

The unit is in stock and available for immediate delivery. The term is from date of award through December 31, 2024.

#### **FISCAL IMPACT:**

CIP #: VE24-100

New vehicle purchases for the Police Department are expensed to the Vehicles and Equipment account listed below. A total of \$37,000 was included in the 2024 budget to replace Unit 100. The requested award is within the amount budgeted for this expense.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
21212200-551505	Capital Projects Fund	\$1,544,598