



## Legislation Text

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File #: 20-1019, Version: 1

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### **CITY COUNCIL AGENDA ITEM**

#### **ACTIONS REQUESTED:**

Waive the applicable provisions of the Naperville Procurement Code and award the Surplus Donation of Unit 332, 2009 International Medtec Ambulance, to Naperville Sister City, Cancun, Mexico (requires six positive votes) (Item 1 of 2)

**DEPARTMENT:** Fire Department

**SUBMITTED BY:** Mark Puknaitis, Chief

#### **BOARD/COMMISSION REVIEW:**

N/A

#### **BACKGROUND:**

Unit 332 was reviewed and approved by the Fleet Economic Committee and the City's fleet services manager for replacement in the 2020 budget. It was purchased in October 2009 and is used by the Fire Department Operations Division in a reserve capacity to provide patient care and transport 24 hours per day.

Donating Unit 332 to Cancun requires a Waiver of Section 1-9B-4 (Methods of Source Selection) of the Naperville Procurement Code because the recommended process is not one of the enumerated surplus disposal methods under the Code.

#### **DISCUSSION:**

On February 4, 2020, the City Council approved the award of Cooperative Procurement 20-045, Unit 332 Ambulance Replacement, to Foster Coach for an amount not to exceed \$261,800. As part of the original procurement, surplus disposal was approved as a trade-in to Foster Coach at a value of \$7,000. The trade-in value was reflected in the original award amount and the replacement unit was ordered on February 25, 2020.

Staff requested and received an updated quote from Foster Coach to exclude the trade-in of the current Unit 332. The updated quote is \$7,000 more than the original quote, which reflects the trade-in value.

Staff requests to cancel the trade-in of the current Unit 332 and initiate Change Order #1 to Purchase Order 20200194 in the amount of \$7,000 for a total award to Foster Coach of \$268,800. All costs associated with the transfer of the ambulance will be handled through the Cancun Fire Department.

#### **FISCAL IMPACT:**

CIP #: VEH002

The replacement of Unit 332 was expensed to the Vehicles and Equipment account listed below. Donating the current Unit 332 will add \$7,000 to the current replacement cost, resulting in a total of \$268,800.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
22252200-551505	Capital Projects	\$1,608,700