



## Legislation Text

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File #: 17-847, Version: 1

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### **CITY COUNCIL AGENDA ITEM**

#### **ACTION REQUESTED:**

Approve the Award of Change Order #1 to Contract 16-118, Tree Trimming, Tree Removal and Disposal of Debris, to Asplundh Tree Experts Company in an amount not to exceed \$50,000 and a total award of \$621,000 and for an additional 90 days.

**DEPARTMENT:** Electric Utility

**SUBMITTED BY:** Mark Curran, Director

#### **BOARD/COMMISSION REVIEW:**

N/A

#### **BACKGROUND:**

On January 19, 2016, City Council awarded Contract 16-118, Tree Trimming, Tree Removal and Disposal of Debris, to Asplundh Tree Experts Company for a one-year contract for an amount not to exceed \$571,000 with consideration for three additional one-year extension options with a maximum 3.2% increase per year in unit pricing. On January 17, 2017, City Council awarded the first option year to Contract 16-118 for an amount not to exceed \$571,000. The first option year ends on December 31, 2017.

#### **DISCUSSION:**

The quality of work completed by Asplundh Tree Experts has been satisfactory, but they are not interested in exercising a second option year on the current contract. Asplundh is willing to extend the contract for a 90-day period on a Time and Equipment (T&E) basis only for emergency tree trimming work with a 3.2% increase in unit pricing while the City rebids the contract. The additional \$50,000 recommended with this extension will be used to fund any emergency work.

The Electric Utility and Procurement Services Team have started the process to re-bid this contract and are having conversations with Geneva, St. Charles, and Batavia regarding the potential to issue a joint bid to attract more bidders and realize savings in tree trimming costs for all four communities moving forward. The other three utilities are all interested in participating in a joint bid with Naperville, and the proposed 90-day extension and \$50,000 in additional funding under this contract will provide sufficient time to complete the new bid while still maintaining resources for emergency tree trimming work.

#### **FISCAL IMPACT:**

CIP #: N/A

Electric Utility Tree Trimming is expensed to the repair and maintenance services account below. For

CY2018, a total of \$821,000 is budgeted for repair and maintenance services. The requested award is within budget.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
410-3342-533-40-34	Electric Utility	\$821,000