



Legislation Text

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File #: 24-0540, Version: 1

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**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Cooperative Procurement 24-148, Shop Tools and Equipment, to Snap-on Industrial, for an amount not to exceed \$107,800 and for a 44-month term

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director of Public Works

**BACKGROUND:**

The Department of Public Works - Fleet Services Division is responsible for maintaining the City's fleet assets. Specialized tools and equipment are required to provide this service safely and efficiently. Fleet Services purchases these tools for the shop.

The City also has a provision for a tool allowance program (TAP) as a means for technicians to acquire tools necessary to effectively repair City fleet assets. Tools purchased under the TAP program become the property of the employee after remaining employed within Fleet Services for two years after date of hire.

**DISCUSSION:**

Staff identified an extensive offering from Snap-on Industrial available through their approved Sourcewell Cooperative contract #121223-SNP. Using this contract provides an efficient and cost-effective means to purchase shop tools, tool storage, diagnostic and other shop equipment required to maintain the City's fleet assets. The Sourcewell contract is valid through February 12, 2028. The average annual spending for items under this contract is \$30,800, for a total of \$107,800 over the 44-month term.

The award will remain valid through February 12, 2028.

**FISCAL IMPACT:**

CIP#: N/A

Shop tools and equipment are expensed to the Operating Supplies account listed below. A total of \$98,840 is budgeted for shop supplies in 2024, which is sufficient to cover 2024 expenses. Staff will ensure the proper amount continues to be budgeted in subsequent years to accommodate this expense within budget.

Account Number	Fund Description	Total Budget Amount
31351100-541407	General Fund	\$98,840

