



Legislation Text

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File #: 22-1547, Version: 1

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**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Change Order #1 to Bid 21-274, Curbside Leaf Collection Services, to Western Gradall Corporation and Steve Piper and Sons, Inc. for an amount not to exceed \$45,000 and a total award of \$378,300

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The Department of Public Works - Operations Division (DPW) provides annual curbside leaf collection services. The current bulk curbside leaf collection program is structured so the entire City has three collection opportunities during the season, which equates to one pickup every two weeks. The program historically begins six weeks prior to Thanksgiving Day and every other Monday (first, third and fifth weeks) a new collection cycle begins.

The City is divided into 20 leaf districts and has historically contracted out districts 8, 10, and 12 with the remainder of the districts managed by DPW staff. In September 2021, the City Council awarded Bid 21-274, Curbside Leaf Collection Services to Western Gradall Corporation and Steve Piper and Sons. The term of this contract is two-years from October 1, 2021 to September 30, 2023 with three, one-year options to extend.

**DISCUSSION:**

The current contract term includes the 2021 and 2022 leaf collection programs. A change order in the amount of \$45,000 is requested to cover additional costs incurred during the 2021 leaf collection program. In 2021, both vendors provided an extra (fourth) leaf collection cycle due to late falling leaves. The requested change order is for the extra miles of leaf collection that each vendor performed during the 2021 program.

No additional funds are requested for the 2022 season. Both vendors completed the program on schedule and within budget.

**FISCAL IMPACT:**

CIP #: N/A

Curbside leaf collection services are expensed to the operational services account listed below. A

total of \$175,000 is budgeted for curbside leaf collection services in 2022. The requested change order of \$45,000 is within the budgeted amount for this expense for 2022.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
31251100-531308	General Fund	\$1,862,660