



## Legislation Text

---

File #: 19-1090, Version: 1

---

### **CITY COUNCIL AGENDA ITEM**

#### **ACTION REQUESTED:**

Approve the award of RFP 19-256, Parking Deck Consultant Services, to Walker Consultants for an amount not to exceed \$300,000 and for a three-year term

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

#### **BOARD/COMMISSION REVIEW:**

N/A

#### **BACKGROUND:**

In 2016, the City established CIP Project MB160, Downtown Parking Deck Maintenance Program, as a multi-year capital project to ensure the central business district (CBD) parking decks are maintained as a sustainable asset in Special Service Area #26.

The Central Parking, Van Buren and Water Street parking decks were built in 1987, 2001, and 2015 respectively. Per an assessment completed in 2017, these decks require repair, renovations and on-going maintenance. In August 2019, the Department of Public Works issued RFP 19-256, Parking Deck Consultant Services, to partner with a consulting engineering firm with expertise in parking decks to provide design, bidding assistance and construction management services for City parking deck projects of various size and scope.

#### **DISCUSSION:**

Advertisement Date:	08/29/19	Notices Sent:	220
Opening Date:	09/26/19	Planholders:	17
		Proposals Received:	2

Proposals were received from the following vendors:

Walker Consultants  
Wantman Group Inc.

A selection team comprised of staff from the Department of Public Works and Transportation, Engineering and Development Business Group evaluated the proposals, which were scored based upon the criteria set forth in the RFP:

1. Capability, Capacity and Qualifications of the Firm (35%)
2. Suitability and Quality of the Approach/Methodology (30%)
3. Milestones and Deliverables (20%)
4. Outcomes to be Achieved (15%)

After review and scoring of the proposals, the selection committee invited both Walker Consultants and Wantman Group Inc., to attend interviews. Following the completion of the interviews, the selection committee rescored the vendors. The vendor with the highest qualification score, Walker Consultants, is recommended for award. The table below provides a summary of the final qualification scores:

Vendor	Qualification Score
Walker Consultants	89.05
Wantman Group Inc.	83.1

The term of the contract is three-years from date of award of the Consultant Services Agreement to December 31, 2022 with two, one-year options to extend.

**FISCAL IMPACT:**

CIP: MB160, Downtown Parking Deck Maintenance Program

Parking Deck Consultant Services are expensed to the building improvements account below. The work is related to MB160, Downtown Parking Deck Maintenance, for which \$1,187,000 is budgeted for 2020. The award amount is within budget for this expense.

Account Number	Fund Description	Total Budget Amount
31341800-551500	Downtown Parking Fund	\$729,960
31342300-551500	Bond Fund	\$1,508,040