



Legislation Text

File #: 21-1252B, Version: 1

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Pass the ordinance to establish temporary traffic controls and issue a Special Event Permit for the 2021 Downtown Naperville Trick-or-Treat Event on the new date of Sunday, October 31, 2021

DEPARTMENT: Community Services

SUBMITTED BY: Dawn Portner, Special Events Coordinator

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

At its October 5, 2021 meeting, the City Council approved the Downtown Naperville Alliance's (DNA) request to host the event on October 24.

Since that meeting, the DNA has requested that the date be changed to October 31, 2021 in order to coordinate with the trick-or-treat event at Naper Settlement. The downtown businesses and the Special Events Team support the date change.

The Downtown Naperville Trick-or-Treat is an annual event that originally restricted patrons to the downtown sidewalks. However, due to its popularity, and the number of businesses that participate, pedestrian traffic began to overflow into the streets. As such, it was no longer possible to contain the event to the sidewalks and unsafe to allow attendees into the streets. Upon the recommendation of the Naperville Police Department, streets now close to vehicular traffic.

DISCUSSION:

The street closures for the Downtown Naperville Trick-or-Treat Event are depicted on the attached map. An ordinance is required to amend the Naperville Traffic Schedule beginning at 9:00 a.m. The streets will open to vehicular traffic, and the No Parking/Tow Zone signs removed, at approximately 12:30 p.m. or as soon as the Naperville Police Department determines it appropriate based on public safety.

Staff will post informational signs along the affected streets one week prior to the event.

The DNA will notify all affected businesses and residents of the event and road closures.

All insurance requirements will be fulfilled prior to the issuance of the Special Event permit.

FISCAL IMPACT:

All City services expenses will be billed to the event organizer.