



Legislation Text

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File #: 24-0385, Version: 1

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**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Change Order #1 to Contract 22-197-0.01, Ford Automotive Parts & Supplies, to Ford Motor Company for an amount not to exceed \$170,000 and a total award of \$405,000

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director of Public Works

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The City Council awarded Contract 22-197 to Ford Motor Company on June 21, 2022, for a 2.5-year term from July 1, 2022, to December 14, 2024. The purpose of this contract is to purchase original equipment manufacturer (OEM) replacement parts and components to repair City vehicles.

**DISCUSSION:**

This Change Order is requested to add funds to cover required purchases through the remaining contract term. Extended vehicle order-to-delivery timeframes have increased the volume of parts and components required to repair vehicles that would have otherwise been retired from service. These repairs are necessary to keep vehicles operational to maintain service delivery across City departments. Further necessitating the Change Order is an increase in collision damage repairs, many caused by incidents of subjects fleeing and eluding the police. Components for those repairs include costly items such as body panels and rear differentials.

In addition to the increased volume of repairs, the cost of components and parts has increased anywhere from 8% to 62%, depending on the type of parts. Parts cost per repair has increased by 53% since last year.

**FISCAL IMPACT:**

CIP#: N/A

Ford automotive parts and supplies for the Department of Public Works are expensed to the equipment parts account listed below. A total of \$900,000 was budgeted for equipment parts in 2024. The requested award is within the amount budgeted for this expense.

Account Number	Fund Description	Total Budget Amount
31351100-541402	General Fund	\$900,000

