



Legislation Text

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File #: 22-1562, Version: 1

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**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Cooperative Procurement 22-361, Elevator Maintenance, to Otis Elevator Company for an amount not to exceed \$128,740 and for a two-year term

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The Department of Public Works - Public Buildings Operation (DPW-PBO) is responsible for ensuring that the City's elevators are properly maintained. The City currently owns and maintains twelve elevators in seven City facilities. Except for the Water Street parking deck elevators, the average age of the elevators is 22 years. DPW-PBO has historically retained the service of a professional elevator contractor to perform monthly preventative maintenance checks, test safety devices, and replace faulty or damaged components as needed.

**DISCUSSION:**

An elevator service agreement is being purchased through an approved cooperative contract with OMNIA. Otis Elevator Company was a responsible and professional throughout prior contracts held with the City. They continue to be an approved contractor for OMNIA, Contract #2019001563.

The term of this contract is two years from January 1, 2023 through December 31, 2024.

**FISCAL IMPACT:**

CIP #: N/A

Elevator maintenance services are expensed to the building and grounds maintenance accounts listed below. A total of \$456,000 has been budgeted for building maintenance including elevator services in 2023. The requested award of \$128,740 for two years is within the budgeted amount for this expense.

Account Number	Fund Description	Total Budget Amount
31341100-531302	General Fund	\$785,100
31254300-531302	Downtown Maintenance	\$158,600

