



## Legislation Text

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File #: 22-0941, Version: 1

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### **CITY COUNCIL AGENDA ITEM**

#### **ACTION REQUESTED:**

Approve the award of Option Year One to Contract 21-273, Cartage Services, to International Hauling for an amount not to exceed \$178,750

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

#### **BOARD/COMMISSION REVIEW:**

N/A

#### **BACKGROUND:**

The purpose of this contract is for hauling leaves and/or brush, asphalt for paving, storm debris, construction spoils, and snow from the Central Business District and commuter parking lots.

The City Council awarded Contract 21-273, Cartage Services, to International Hauling on September 7, 2021, for a one-year term from October 1, 2022 to September 30, 2022, with three one-year options to extend. In January 2022, the City Council awarded Change Order #1 to fund additional hauling expenses associated with the 2021 Leaf Collection Program. International Hauling provides drivers and six-wheeler or semi-tractor equipment to be used for large-scale, short-duration projects. This contract avoids the costs associated with owning additional equipment as the City pays only for the days the trucks are used.

#### **DISCUSSION:**

During the original term of the contract, International Hauling was responsive to all service requests related to the leaf collection program, spoils disposal and winter operations. Due to last year's late falling leaves and snow-free forecast following Thanksgiving, the Department of Public Works (DPW) provided an extra curbside leaf collection cycle. International Hauling assisted with the cartage services for the extra leaf collection cycle.

Based upon the vendor's performance, DPW would like to extend the contract for the first option year. International Hauling requested a 20 percent increase to the hourly rate to assist with the 25 percent increase in the cost of diesel fuel over the past year. Staff was able to negotiate the increase down to a 10 percent increase.

The term of the first option year is October 1, 2022 to September 30, 2023, with two, one-year options remaining on the agreement.

#### **FISCAL IMPACT:**

CIP #: SC223

Cartage Services are expensed to the Operational Service and Capital Project Fund accounts below. There is \$123,600 budgeted in the General Fund in 2022 for cartage services associated with snow removal, leaf removal and storm debris.

Cartage services associated with snow removal in the downtown area and at the train station are budgeted from the Downtown Maintenance and Commuter Parking funds. A total of \$12,500 is anticipated to be needed from the Downtown Maintenance Fund and \$20,000 is anticipated to be needed from the Commuter Fund.

Cartage Services associated with SC223, Pavement Improvement Program, are expensed to the Road and Bridge Fund. A total of \$125,000 has been budgeted in this account for SC223 in 2022. An anticipated \$15,000 will be needed for cartage of construction spoil related to the pavement improvement program.

The 2023 budget will be adjusted to reflect the requested award of \$178,750 for this expense.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
31251100-531308	General Fund	\$1,862,660
31254300-531308	Downtown Maint. Fund	\$604,400
31251200-531308	Commuter Fund	\$275,680
31252400-551502	Road and Bridge Fund	\$125,000