



Legislation Details (With Text)

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On agenda: 5/2/2023 **Final action:** 5/2/2023
Title: Approve the award of RFQ 22-249, Land Surveying Services, to Accurate Group, Inc; Alfred Benesch & Company; Baxter & Woodman; Gewalt Hamilton Associates, Inc; and Mackie Consultants, LLC as approved vendors for future projects and for a two-year term

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
5/2/2023	1	City Council	approved	

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of RFQ 22-249, Land Surveying Services, to Accurate Group, Inc; Alfred Benesch & Company; Baxter & Woodman; Gewalt Hamilton Associates, Inc; and Mackie Consultants, LLC as approved vendors for future projects and for a two-year term

DEPARTMENT: Transportation, Engineering and Development

SUBMITTED BY: William Novack, Director/City Engineer

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

The City often needs land surveying services in order to successfully complete its projects. These services may be required during the planning, design, and/or construction phases of a project or development. The City, however, does not have sufficient staff or the technical expertise necessary to perform these services in-house and must contract with licensed professional land surveyors.

In December 2022, staff from the Transportation, Engineering and Development (TED) Business Group, Electric Utility, and Water Utilities issued RFQ 22-249, Land Surveying Services, seeking to select a shortlist of qualified and experienced firms for land surveying services. The shortlist of vendors resulting from this result for qualifications will be used on an as-needed basis as other projects arise.

DISCUSSION:

Advertisement Date:	12/14/2022	Notices Sent:	264
Opening Date:	1/1/2023	Planholders:	38
		Proposals Received:	16

Responses were received from the following vendors:

Accurate Group, Inc.	IMEG Corp.
Alfred Benesch & Company	James Anderson Company
Atlas Engineering Group, Ltd.	Mackie Consultants, LLC
Baxter & Woodman	Ridgeline Consultants, LLC
Dynasty Group Inc	Ruettiger, Tonelli & Associates, Inc.
Engineering Resource Associates Inc	TERRA Engineering Ltd.
Gasperec Elberts Consulting, LLC	Thomas Engineering Group
Gewalt Hamilton Associates, Inc.	V3 Companies of Illinois Ltd

A selection team comprised of staff from the TED Business Group, Electric Utility, and Water Utilities evaluated the responses, which were scored based upon the criteria set forth in the RFQ:

1. Capability, Capacity and Qualifications of the Firm (50%)
2. Suitability and Quality of the Approach/Methodology (30%)
3. Milestones and Deliverables (15%)
4. Outcomes to be Achieved (5%)

After review and scoring of the responses, five consultants were selected for the shortlist: Accurate Group, Inc; Alfred Benesch & Company; Baxter & Woodman; Gewalt Hamilton Associates, Inc; and Mackie Consultants, LLC.

Per the RFQ document, vendors will be selected from this shortlist for future projects based upon qualifications, costs, and/or past performance depending upon the complexity of the project.

The term of the resulting contracts is two years from the date of award with three one-year options to extend.

FISCAL IMPACT:

CIP #: N/A

There is no fiscal impact associated with this award.