



Legislation Details (With Text)

File #: 20-424 **Version:** 1

Type: BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR **Status:** Agenda Ready

File created: 3/27/2020 **In control:** City Manager Procurement Awards

On agenda: 5/1/2020 **Final action:**

Title: Approve the award of JOC Procurement NS-001-CY20A, Naper Settlement Grounds Restoration, to Robe Inc. for an amount not to exceed \$32,000

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of JOC Procurement NS-001-CY20A, Naper Settlement Grounds Restoration, to Robe Inc. for an amount not to exceed \$32,000

DEPARTMENT: Naper Settlement

SUBMITTED BY: Harriet M. Pistorio, Chief Operating Officer

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

Naper Settlement maintains an ongoing commitment to high quality collection, preservation and display of historical buildings and artifacts. Each year the Building and Grounds Department (B&G) forecasts planned maintenance services to protect the Settlement’s assets.

In 2019, scheduled rentals, events and programming on the museum grounds caused damage on the center green open lawn space and select lawn areas adjacent to interior street curbing. The heavy grounds usage caused compacted lawns, lack of grass growth and ruts.

Healthy and usable lawns and grounds are an essential support feature of these scheduled educational tours, programming, rental and events. As Naper Settlement is preparing for a year that will need to support full and active tour, event and rental operations, the grounds require immediate identified repairs and corrections to restore the grounds and lawns for ongoing expected use.

DISCUSSION:

The project will restore damaged lawn and ground areas on either side of the Mitchell Mansion road; the center green area, north of the Murray House; and at the Century Memorial Chapel. The projects scope includes removal and disposal of damaged grass areas; tilling existing soil and re-grading flat to encourage drainage; and installation of new grass seed and sod. Select areas will have double aeration and over-seeding applied to encourage new growth in lawn areas not completely devoid of grass or roots.

To expedite the identified grounds repair scope and quickly implement improvements at the start of the growing season, Naper Settlement decided to use the City's JOC contractor for an expedited quote and implementation response that would also work within the budget.

The anticipated start date is mid-April 2020, weather permitting, with a graduated completion date of mid-May for sod sections and late May for seeded lawn restoration areas. A later start would not enable new grass to be ready for use in mid-late May at the start of outdoor activity season. Unrestored grounds will contribute to a less than aesthetically beautiful backdrop for Settlement operations and will negatively impact weddings and receptions, rentals or events, and the public's overall excellent experience of this site.

FISCAL IMPACT:

CIP #: N/A

Building and grounds restoration is expensed to the building improvements account listed below. A total of \$90,000 is budgeted for various building improvements. The requested award is within budget.

Account Number	Fund Description	Total Budget Amount
51343200-5515000	Naper Settlement Capital	\$90,000