



Legislation Details (With Text)

**File #:** 24-0293      **Version:** 1

**Type:** BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR      **Status:** Passed

**File created:** 3/7/2024      **In control:** City Council

**On agenda:** 5/7/2024      **Final action:** 5/7/2024

**Title:** Approve the award of Option Year #2 to Bid 21-274.2, Curbside Leaf Collection Services, to Steve Piper and Sons, Inc., for an amount not to exceed \$142,063

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
5/7/2024	1	City Council	approved	

**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Option Year #2 to Bid 21-274.2, Curbside Leaf Collection Services, to Steve Piper and Sons, Inc., for an amount not to exceed \$142,063

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director of Public Works

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The City Council awarded Bid 21-274, Curbside Leaf Collection Services on September 21, 2021, to Western Gradall Corporation and Steve Piper and Sons. The term of the contract was two years from October 1, 2021, to September 30, 2023, with three, one-year options to extend. The first option year was awarded to Steve Piper and Sons on August 15, 2023.

The Department of Public Works - Operations Division (DPW) provides annual curbside leaf collection services. The current bulk curbside leaf collection program is structured so the entire City has three collection opportunities during the season, which equates to one pickup every two weeks. The program historically begins six weeks before Thanksgiving Day and every other Monday (first, third and fifth weeks) a new collection cycle begins.

The City is divided into 20 leaf districts and has historically contracted out Districts 8, 10, and 12 with the remainder of the districts managed by DPW staff. For the first option year, the City began completing District 8 in-house, and as a result, the option year was only awarded to Steve Piper and Sons.

**DISCUSSION:**

During the first option year of the contract, Steve Piper and Sons performed well and completed their districts within the timeframe required in the contract.

Based on the vendor's performance, staff recommends extending the contract for the first option year. Steve Piper and Sons requested a 3% increase to offset rising labor costs. Staff finds this to be acceptable and in line with cost increases for other contractual services.

The term of the second option year is October 1, 2024, to September 30, 2025, with one, one-year option to extend.

**FISCAL IMPACT:**

CIP #: N/A

Curbside leaf collection services are expensed to the Operational Services account listed below. A total of \$150,000 is budgeted for curbside leaf collection services in 2024. The requested award of \$142,063 is within the budgeted amount for this expense.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
31251100-531308	General Fund	\$2,164,965