



Legislation Details (With Text)

**File #:** 18-578      **Version:** 1

**Type:** BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR      **Status:** Passed

**File created:** 7/6/2018      **In control:** City Council

**On agenda:** 9/4/2018      **Final action:** 9/4/2018

**Title:** Approve the award of Option Year One to Contract 16-257, Snow Removal Services for Parking Lots, to Tovar Snow Professionals for an amount not to exceed \$119,850

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Original Award

| Date     | Ver. | Action By    | Action   | Result |
|----------|------|--------------|----------|--------|
| 9/4/2018 | 1    | City Council | approved |        |

**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Option Year One to Contract 16-257, Snow Removal Services for Parking Lots, to Tovar Snow Professionals for an amount not to exceed \$119,850

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The Department of Public Works (DPW) is responsible for snow removal services for the parking lots in the Central Business District (CBD), the commuter train stations, the test track and City facilities. While City crews do provide limited service for these parking lots, their main responsibility is to maintain a safe roadway system. The Public Building Operations section of DPW maintains safe walkways and parking lots at certain City facilities, including the Municipal Center, Police Department, Fire Station 7, and the Electric Service Center

On September 6, 2016, City Council approved the award of Contract 16-257 to Tovar Snow Professionals for a two-year term with three, one-year options to extend.

**DISCUSSION:**

Tovar Snow Professionals has performed well during the initial contract term and has agreed to renew the contract for an additional year. Staff negotiated a zero percent increase.

The term of the first extension is October 1, 2018 through September 30, 2019 with two option years

remaining.

**FISCAL IMPACT:**

CIP #: N/A

Snow removal services for parking lots are expensed to the operational service accounts below. A total of \$119,850 has been budgeted for snow removal services in 2018. The budget for parking lot snow removal is based upon historical spending for this service. This contract extends into 2019 and funding will be made available for the remainder of the option year.

| <b>Account Number</b> | <b>Fund Description</b> | <b>Total Budget Amount</b> |
|-----------------------|-------------------------|----------------------------|
| 31254300-531308       | SSA 26 Fund             | \$452,520                  |
| 31251200-531308       | Commuter Parking Fund   | \$242,450                  |
| 31254100-531308       | Test Track Fund         | \$9,900                    |