



Legislation Details (With Text)

File #: 23-1345 **Version:** 1
Type: Procurement Change Order **Status:** Agenda Ready
File created: 11/21/2023 **In control:** City Council
On agenda: 12/5/2023 **Final action:**
Title: Approve the award of Change Order #1 to Option Year 2 of Contract 21-273, Cartage Services, to International Hauling for an amount not to exceed \$100,000 and a total award of \$312,000

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
12/5/2023	1	City Council	approved	Pass

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Change Order #1 to Option Year 2 of Contract 21-273, Cartage Services, to International Hauling for an amount not to exceed \$100,000 and a total award of \$312,000

DEPARTMENT: Department of Public Works

SUBMITTED BY: Richard Dublinski, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

The purpose of this contract is for hauling leaves and/or brush, asphalt for paving, storm debris, construction spoils, and snow from the Central Business District and commuter parking lots. Since International Hauling provides drivers and six-wheeler or semi-tractor equipment to be used for large-scale, short-duration projects, this contract avoids the costs associated with owning additional equipment as the City pays only for the days the trucks are used.

The City Council awarded Contract 21-273, Cartage Services, to International Hauling on September 7, 2021, for a one-year term from October 1, 2021 to September 30, 2022, with three one-year options to extend. In September 2022, the City Council awarded Option Year One and in August 2023 the City Council awarded Option year Two.

DISCUSSION:

This Change Order is requested to fund additional hauling expenses associated with the 2023 Leaf Collection Program.

Due to this year's late falling leaves and snow-free forecast following Thanksgiving, the Department of Public Works (DPW) provided an extra curbside leaf collection cycle beginning November 27.

Approximately 47,000 cubic yards of leaves were collected during the first three cycles of the leaf collection program. DPW anticipates an additional 5,000 to 10,000 cubic yards of leaves will be collected during the extra collection cycle.

Because of this bonus cycle, DPW anticipates spending an additional \$75,000 on cartage services. The Change Order of \$100,000 will ensure that funding is available for cartage associated with winter operations and construction projects through the end of the contract term.

FISCAL IMPACT:

CIP #: N/A

Cartage services are expensed to the Operational Service account below. There is \$150,000 budgeted in the General Fund in 2023 for cartage services associated with snow removal, leaf removal and storm debris. The requested change order of \$100,000 exceeds the budgeted amount for this expense. However, the change order can be accommodated within the 2023 budget as a result of underspending in other contracted areas within the DPW budget.

Account Number	Fund Description	Total Budget Amount
31251100-531308	General Fund	\$1,947,670