



Legislation Details (With Text)

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**Type:** BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR      **Status:** Passed

**File created:** 9/13/2021      **In control:** City Council

**On agenda:** 10/5/2021      **Final action:** 10/5/2021

**Title:** Approve the award of Change Order #2 to Contract 19-009, 248th Avenue Phase I, to Civiltech Engineering for an amount not to exceed \$6,239 and a total award of \$347,318

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Phase I Scope of Services Supplement 2, 2. CIP Page SC190\_

Date	Ver.	Action By	Action	Result
10/5/2021	1	City Council	approved	Pass

**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Change Order #2 to Contract 19-009, 248<sup>th</sup> Avenue Phase I, to Civiltech Engineering for an amount not to exceed \$6,239 and a total award of \$347,318

**DEPARTMENT:** Transportation, Engineering and Development

**SUBMITTED BY:** William J. Novack, Director

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The section of 248th Avenue between 95th Street and 103rd Street is currently a rural two-lane road with gravel shoulders and ditches on both sides. This portion of the 248th Avenue corridor is included in the City’s Capital Improvement Program (CIP# SC190) and Road Improvement Plan for improvement to minor arterial road standards with two lanes in each direction and a center turn lane.

On June 18, 2019, City Council awarded Contract 19-009 to Civiltech Engineering for an amount not to exceed \$301,081. Change order #1 was approved by the City Council on June 15, 2021 for an amount not to exceed \$39,998 which brought the total award to \$341,079. The purpose of this contract is to perform a preliminary engineering study of the proposed roadway improvements. Once complete, this study will allow the City to submit for federal funding of the construction phase of the project.

**DISCUSSION:**

This change order is requested to accommodate an additional public involvement meeting.

The original scope of services and Change Order #1 assumed holding the Final Public Information meeting virtually, during a Transportation Advisory Board (TAB) meeting. Through recent coordination with IDOT, it has since been determined that Public Involvement Activities cannot be held at a TAB meeting, and must have their own specified time to fulfill the requirements of IDOT and FHWA. It is assumed that there will be a presentation to TAB in addition to the in-person Public Information meeting.

Staff will partner with Communications to ensure a comprehensive public notification process for the Final Public Information meeting in order to be as inclusive as possible.

A more detailed explanation of the additional scope of work is included in the attached letter from Civiltech. Staff has reviewed the proposed supplement and recommends approval.

**FISCAL IMPACT:**

CIP #: SC190 - 248<sup>th</sup> Avenue: 95<sup>th</sup> Street to 103<sup>rd</sup> Street

248<sup>th</sup> Avenue Phase I is expensed to the Architect and Engineering Services account listed below. This work is related to SC190, 248<sup>th</sup> Avenue: 95<sup>th</sup> Street to 103<sup>rd</sup> Street, of which \$350,000 was budgeted for in 2021. The requested change order is within the budgeted amount for this expense.

Account Number	Fund Name	Dollar Amount
30282300-531301	Bond Fund	\$942,000