



Legislation Details (With Text)

**File #:** 18-579      **Version:** 1  
**Type:** Procurement Award      **Status:** Passed  
**File created:** 7/6/2018      **In control:** City Council  
**On agenda:** 9/4/2018      **Final action:** 9/4/2018  
**Title:** Approve the award of Option Year One to Contract 16-258, Specialty Winter Operations, to Tovar Snow Professionals for an amount not to exceed \$250,000

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Original Award

Date	Ver.	Action By	Action	Result
9/4/2018	1	City Council	approved	

**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the award of Option Year One to Contract 16-258, Specialty Winter Operations, to Tovar Snow Professionals for an amount not to exceed \$250,000

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

The Department of Public Works is primarily responsible for snow and ice removal services for walkways and parking facilities within the Central Business District, at the two Naperville train stations, and at certain City facilities.

On September 6, 2016, City Council approved the award of Contract 16-258 to Tovar Snow Professionals for a two-year term with three, one-year options to extend. As part of this contract, Tovar is responsible for the prevention and removal of accumulated ice and snow at the downtown train station, the Route 59 train station, and throughout the Central Business District. In addition, Tovar provides service to selected sidewalks in the community that are the City's responsibility to maintain. In general, the Contractor provides the following services:

- Removal of snow and ice from sidewalks and other paved walking surfaces
- Removal of snow from the upper exposed levels of city-owned parking decks
- Application of anti-icing chemicals as required by weather conditions to remove residual ice

and snow and/or to prevent accumulations of ice and snow.

**DISCUSSION:**

Tovar Snow Professionals has performed well during the initial contract term and has agreed to renew the contract for an additional year. Staff negotiated a zero percent increase for the option year.

The term of the first extension is October 1, 2018 through September 30, 2019 with two option years remaining.

**FISCAL IMPACT:**

CIP #: N/A

Specialty winter operations for sidewalks are expensed to the operational service accounts below. A total of \$238,445 has been budgeted for snow removal services in 2018. The budget for specialty winter operations is based upon historical spending for this service. This contract extends into 2019 and the budget will be adjusted to reflect the award amount.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
31254300-531308	SSA 26 Fund	\$452,520
31251200-531308	Commuter Parking Fund	\$242,450
31251100-531308	General Fund	\$1,388,045