



Legislation Details (With Text)

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Type: BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR **Status:** Passed

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On agenda: 3/16/2021 **Final action:** 3/16/2021

Title: Approve the award of Option Year Two to Contract 17-133, Land Surveying Services, to Christopher B. Burke Engineering, Engineering Resource Associates, Farnsworth Group, Hampton, Lenzini and Renwick, Inc., Ridgeline Consultants and Robinson Engineering for an amount not to exceed \$152,000

Sponsors:

Indexes:

Code sections:

Attachments: 1. ORIGINAL AWARD, 2. YEAR ONE AWARD

Date	Ver.	Action By	Action	Result
3/16/2021	1	City Council	approved	Pass

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of Option Year Two to Contract 17-133, Land Surveying Services, to Christopher B. Burke Engineering, Engineering Resource Associates, Farnsworth Group, Hampton, Lenzini and Renwick, Inc., Ridgeline Consultants and Robinson Engineering for an amount not to exceed \$152,000

DEPARTMENT: Transportation, Engineering and Development

SUBMITTED BY: William J. Novack, Director

BOARD/COMMISSION REVIEW:

N/A

BACKGROUND:

In 2017, the City of Naperville completed a Request for Qualifications (RFQ 17-133) to shortlist engineering firms to perform land surveying services on an as-needed basis. Six consultants were shortlisted and each firm executed its own master service agreement (MSA) with the City. The awarded consultants include:

- Christopher B. Burke Engineering, Ltd.
- Engineering Resource Associates
- Farnsworth Group
- Hampton, Lenzini and Renwick, Inc.
- Ridgeline Consultants

- Robinson Engineering

When surveying work is required for a project, the managing department requests quotes from all six vendors and issues an amendment to the MSA with the vendor that submits the lowest cost for the project.

DISCUSSION:

Council approved the first one-year option in January 2020. During 2020, surveyors were used in the Buttonwood and Pembroke subdivision cable replacement projects to ensure electric utility construction stayed within limits of the utility easements, minimizing landscape repairs and eliminating risk of trespass.

Based on the vendor’s performance, the Transportation, Engineering, and Development Business Group as well as both utilities would like to extend the contract for the second option year. The six shortlisted consultants agreed to maintain rates and terms provided under each master agreement.

The RFQ provided for three one-year options to extend. The term of the second option year is January 2021 to January 22, 2022, with one, one-year option remaining.

FISCAL IMPACT:

CIP: N/A

Land surveying services are expensed to various accounts based on need. Surveys related to general operations are completed through the architect and engineering services account, which included \$10,000 for surveys in 2021. Any survey related to a capital project managed by one of the utilities is expensed to an infrastructure account based on the CIP. A total of \$10,770,000 is budgeted for all Electric projects and \$26,743,950 is budgeted for Water projects. An additional \$20,000 is budgeted for land surveys required for legal matters. Staff will monitor the use of the survey contract to ensure expenses do not exceed the approved budget.

Account Number	Fund Description	Total Budget Amount
12101100-531307	General Fund	\$20,000
30281100-531301	General Fund	\$109,000
40251300-551502	Electric Utility	\$10,770,000
41251500-551502	Water and Wastewater	\$26,743,950