



Legislation Details (With Text)

**File #:** 21-0546      **Version:** 1

**Type:** Procurement Award      **Status:** Agenda Ready

**File created:** 4/20/2021      **In control:** City Manager Procurement Awards

**On agenda:** 5/1/2021      **Final action:**

**Title:** Approve the award of Change Order 1 to Contract 21-043, Police Department Roof Restoration Phase 2, to Tremco Weatherproofing Technology Inc. for an amount not to exceed \$13,940.78 and a total award of \$297,940.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. MB176

Date	Ver.	Action By	Action	Result
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**CHIEF PROCUREMENT OFFICER AUTHORITY PROCUREMENT AWARDS**

**ACTION REQUESTED:**

Approve the award of Change Order 1 to Contract 21-043, Police Department Roof Restoration Phase 2, to Tremco Weatherproofing Technology Inc. for an amount not to exceed \$13,940.78 and a total award of \$297,940.

**DEPARTMENT:** Department of Public Works

**SUBMITTED BY:** Richard Dublinski, Director

**BACKGROUND:**

In 2020, phase one of the Police Department roof project was completed. The phase included restoration of the eastern most third of the building (ten sections), removal and replacement of the existing roof and insulation and flashing. On January 19, 2021, City Council approved the second phase of the roof replacement project to restore eight sections of the westernmost third of the building. Work includes removal and replacement of the existing roof and flashing, as well as removal and replacement of 700 square feet of wet insulation found during an infrared scan performed in November of 2019.

**DISCUSSION:**

A change order is requested to remove and replace an additional 2,714 square feet of wet insulation in five of the eight roof sections discovered during the demolition of an existing deteriorated wood deck. A second infrared scan was performed to determine the extent of the damage under the removed deck.

The amount of the change order exceeds the original contract by \$13,940.

I, Beth Lang, of the Department of Public Works certify this work is necessary for successful completion of this work/project/contract. I further certify the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or the change is germane to the original contract as signed, or the change order is in the best interest of the city and authorized by law.

The contract was approved with contingency in the amount of 5% (\$14,199.95) of the original contract value. Staff requests the use of contingency funds for the change order. A summary of the award and contingency information is provided in the tables below.

**Contract Award**

Original Contract Value	\$283,999.22
Prior Cumulative Approved Change Orders	\$0
Subtotal	\$283,999.222
(+/-) This Change Order	\$13,940.78
Total Contract Value	\$297,940

**Contingency**

<i>Authorized Contingency</i>	<b>Days</b>	<b>Dollars</b>
<i>Original Amount</i>	29	\$14,199.96
(-) Previously Authorized		\$0
Subtotal		\$14,199.96
(-) This Change		\$13,940.78
Balance Left		\$259.18

**FISCAL IMPACT:**

CIP: MB176

Roof replacements at municipal facilities are expensed to the building improvements accounts listed below, as part of the capital improvement program. A total of \$485,000 is budgeted for roof projects in 2021. The requested change order is within budget.

<b>Account Number</b>	<b>Fund Description</b>	<b>Total Budget Amount</b>
31342300-551500	Bond Fund	\$2,289,100

\*Per Council directive, contingency on construction projects is set at 3% on projects over \$500,000 and 5% on projects under \$500,000.