



## Legislation Details (With Text)

**File #:** 17-847      **Version:** 1

**Type:** Procurement Award      **Status:** Passed

**File created:** 11/9/2017      **In control:** City Council

**On agenda:** 12/5/2017      **Final action:** 12/5/2017

**Title:** Approve the Award of Change Order #1 to Contract 16-118, Tree Trimming, Tree Removal and Disposal of Debris, to Asplundh Tree Experts Company in an amount not to exceed \$50,000 and a total award of \$621,000 and for an additional 90 days.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Prior Awards 11-27-17.pdf

Date	Ver.	Action By	Action	Result
12/5/2017	1	City Council	approved	Pass

### CITY COUNCIL AGENDA ITEM

#### **ACTION REQUESTED:**

Approve the Award of Change Order #1 to Contract 16-118, Tree Trimming, Tree Removal and Disposal of Debris, to Asplundh Tree Experts Company in an amount not to exceed \$50,000 and a total award of \$621,000 and for an additional 90 days.

**DEPARTMENT:** Electric Utility

**SUBMITTED BY:** Mark Curran, Director

#### **BOARD/COMMISSION REVIEW:**

N/A

#### **BACKGROUND:**

On January 19, 2016, City Council awarded Contract 16-118, Tree Trimming, Tree Removal and Disposal of Debris, to Asplundh Tree Experts Company for a one-year contract for an amount not to exceed \$571,000 with consideration for three additional one-year extension options with a maximum 3.2% increase per year in unit pricing. On January 17, 2017, City Council awarded the first option year to Contract 16-118 for an amount not to exceed \$571,000. The first option year ends on December 31, 2017.

#### **DISCUSSION:**

The quality of work completed by Asplundh Tree Experts has been satisfactory, but they are not interested in exercising a second option year on the current contract. Asplundh is willing to extend the contract for a 90-day period on a Time and Equipment (T&E) basis only for emergency tree trimming work with a 3.2% increase in unit pricing while the City rebids the contract. The additional \$50,000 recommended with this extension will be used to fund any emergency work.

The Electric Utility and Procurement Services Team have started the process to re-bid this contract and are having conversations with Geneva, St. Charles, and Batavia regarding the potential to issue a joint bid to attract more bidders and realize savings in tree trimming costs for all four communities moving forward. The other three utilities are all interested in participating in a joint bid with Naperville, and the proposed 90-day extension and \$50,000 in additional funding under this contract will provide sufficient time to complete the new bid while still maintaining resources for emergency tree trimming work.

**FISCAL IMPACT:**

CIP #: N/A

Electric Utility Tree Trimming is expensed to the repair and maintenance services account below. For CY2018, a total of \$821,000 is budgeted for repair and maintenance services. The requested award is within budget.

Account Number	Fund Description	Total Budget Amount
410-3342-533-40-34	Electric Utility	\$821,000