



Legislation Details (With Text)

**File #:** 17-657      **Version:** 1

**Type:** BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR      **Status:** Passed

**File created:** 8/21/2017      **In control:** City Council

**On agenda:** 9/19/2017      **Final action:** 9/19/2017

**Title:** Approve the Award of Cooperative Procurement 17-657, Cellular Phone Services, to Verizon Wireless for an amount not to exceed \$297,500 and for a one-year term.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Patrol Division-Cell Phone Justification

Date	Ver.	Action By	Action	Result
9/19/2017	1	City Council	approved	

**CITY COUNCIL AGENDA ITEM**

**ACTION REQUESTED:**

Approve the Award of Cooperative Procurement 17-657, Cellular Phone Services, to Verizon Wireless for an amount not to exceed \$297,500 and for a one-year term.

**DEPARTMENT:** Information Technology

**SUBMITTED BY:** Jeff Anderson, Director

**BOARD/COMMISSION REVIEW:**

N/A

**BACKGROUND:**

Cellular phone services include the purchase of regular cell phones, smart phone devices and monthly service fees. These services include immediate communications between City staff and the Mayor and City Council as well as:

- Immediate communications between City staff and staff working in the field;
- Phones which help our ambulance personnel transmit data to the hospital as they are transporting patients;
- Smart phones that allow personnel to interact with our computer systems to monitor our water, sewer or electric service to our residents.

The City has been using the State of Illinois contract for these services since 2014.

**DISCUSSION:**

As the current provider of wireless data services for all of Naperville cell phones, Verizon has provided exceptional service with minimal outages, dropped signals or disconnects. Verizon Wireless has been awarded a State of Illinois Joint Purchase Contract, #CMS793372P.

Staff works with the individual departments to monitor monthly cell phone usage and terminates lines with little or no usage. Staff will continue to reduce device inventory based on usage reports. Staff will continue to evaluate new pricing plans offered by Verizon Wireless and monitor our account activity to look for methods of reducing costs.

Council approved 16-308 for Verizon services on 10/4/2016 for \$241,000 for 10/1/2016 through 9/30/2017. Monitoring by Staff throughout this term has reduced these costs to an expected \$222,000.

This Agenda Item (17-657) is for a larger amount than 16-308 due a request to outfit officers within the Police Department's Patrol Division. These additional 90 phones will allow patrol officers to carry City cell phones. Justification for this request is attached to this item.

The term of this contract is one year from October 1, 2017 through September 30, 2018.

**FISCAL IMPACT:**

CIP #: N/A

Cellular Phone Services are expensed to the telephone, cable TV & communications accounts below. A total of \$235,000 has been budgeted across these accounts for Citywide cellphone charges in CY2017. If approved, the remaining amount of this contract will be budgeted for CY2018. The current monthly costs per smartphone decreased 12% last year; however, as we move towards equipping staff with appropriate devices, staff anticipates the cost for service to remain consistent with prior years. The requested award is within the budgeted amount for this expense.

Account Number	Fund Description	Total Budget Amount
010-1610-581.50-41	General Fund	\$647,479
139-2110-421.50-41	State Drug Forfeiture Fund	\$25,000