



Legislation Details (With Text)

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Type: BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR **Status:** Passed

File created: 6/4/2020 **In control:** City Council

On agenda: 6/16/2020 **Final action:** 6/16/2020

Title: Approve the award of RFP 20-052, Springbrook Water Reclamation Center Facilities Plan, to Donohue and Associates, Inc. for an amount not to exceed \$255,950

Sponsors:

Indexes:

Code sections:

Attachments: 1. CIP Page

Date	Ver.	Action By	Action	Result
6/16/2020	1	City Council	approved	Pass

CITY COUNCIL AGENDA ITEM

ACTION REQUESTED:

Approve the award of RFP 20-052, Springbrook Water Reclamation Center Facilities Plan, to Donohue and Associates, Inc. for an amount not to exceed \$255,950

DEPARTMENT: Water Utilities

SUBMITTED BY: Darrell Blenniss, Director

BACKGROUND:

In February 2020, the Water Utilities issued RFP 20-052 to hire a consulting firm to perform an existing facility asset evaluation, conduct a disinfection alternatives analysis and develop a facilities plan for the Springbrook Water Reclamation Center. Using the results of this project and the Phosphorus Feasibility Study conducted in 2019, the consultant will then develop prioritized 5-year, 10-year and 20-year Capital Improvement Program recommendations.

The goal of this project is to obtain improved data and detailed planning documents for comprehensive decision making for the maintenance, replacement and expansion of assets in an efficient and financially responsible way. The documents generated during the project will better position the City to respond to changing regulations and fiscal pressures in the future allowing for sustainable operations. In addition, a complete facilities plan is required to seek low interest loans from the IEPA for capital improvement projects.

As part of the RFP, the City has the option to use the services of the successful vendor for future phases.

DISCUSSION:

Advertisement Date: 02/27/2020

Notices Sent: 183

Opening Date: 04/21/2020

Planholders: 25
Proposals Received: 6

Proposals were received from the following vendors:

Baxter Woodman and Carollo	Black & Veatch Corporation
Burns and McDonnell	Crawford Murphy and Tilly
Donahue and Associates, Inc.	Strand Associates Inc.

A selection team comprised of staff from the Water Utilities evaluated the proposals, which were scored based upon criteria set forth in the RFP:

1. Capability, Capacity and Qualifications of the Firm (30%)
2. Suitability and Quality of the Approach/Methodology (30%)
3. Milestones and Deliverables (25%)
4. Outcomes to be Achieved (15%)

After review and scoring of the proposals, the selection committee invited the highest scoring consultant, Donohue and Associates, Inc, to attend an interview. Following completion of the interview, the selection committee rescored the consultant. The consultant maintained the highest qualification score; Donohue and Associates, Inc, is recommended for award. The table below provides a summary of the final qualification scores:

Firm Name	Qualification Score
Donahue and Associates, Inc.	89
Strand Associates	81
Black & Veatch Corporation	80
Crawford Murphy & Tilly	72.5
Baxter Woodman and Carollo	72
Burns & McDonnell	70

The anticipated completion date of the project is September 1, 2021.

FISCAL IMPACT:

CIP #: WW041 - SWRC Facility Replacement (Non-Treatment)

Consultant services for the Springbrook Water Reclamation Center upgrades are expensed to the infrastructure account listed below, as part of the capital improvement program. A total of \$220,000 is budgeted for WW041 in 2020. The remainder of the award will be budgeted appropriately in the 2021 capital program.

Account Number	Fund Description	Total Budget Amount
41251500-551502	Water & Wastewater Fund	\$12,119,788