



Legislation Details (With Text)

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Type: BID, RFP, RFQ, COOP, SOLE SOURCE, OPTION YEAR **Status:** Agenda Ready

File created: 8/14/2023 **In control:** City Manager Procurement Awards

On agenda: 10/1/2023 **Final action:**

Title: Approve the award of RFQ Work Order 19-023-TED-23-02, Bridge Program Manager, to TranSystems Corporation for an amount not to exceed \$45,626

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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CITY MANAGER AUTHORITY PROCUREMENT AWARDS

ACTION REQUESTED:

Approve the award of RFQ Work Order 19-023-TED-23-02, Bridge Program Manager, to TranSystems Corporation for an amount not to exceed \$45,626

DEPARTMENT: Transportation, Engineering and Development

SUBMITTED BY: William Novack

BACKGROUND:

There are currently 15 bridges that are under the jurisdiction of the City of Naperville. The City is obligated to maintain those bridge in a safe and serviceable condition per the requirements of the Federal Highway Administration and the Illinois Department of Transportation. As outlined in the National Bridge Inspection Standards (NBIS), the city is required to have a qualified Bridge Program Manager to oversee all activities associated with our bridges, to perform regular bridge inspections, and to report all activities to IDOT.

This work has historically been performed by an employee who has been working part-time for the City. However, the part-time employee’s certifications will be expiring this year, and he has opted to fully retire rather than attend the extensive training required to recertify. Due to rule changes made by the FHWA, all Bridge Program Mangers and bridge inspectors must be experienced and undergo significant training before they will be certified to do the work. The City no longer has the expertise in house and is seeking the services of a qualified consultant.

On May 3, 2023, the City advertised RFQ 23-082 seeking a Bridge Program Manager. The RFQ was provided to the City’s pre-approved shortlist of structural engineering consultants. These consultants were initially selected under RFQ 19-023 as approved by City Council on April 16, 2019. The consultants included: Ciorba Group, Inc., Engineering Resources Associates, Civiltech Engineering,

Inc., and TranSystems Corporation.

Statements of Interest for RFQ 23-082 were submitted by Civiltech Engineering and TranSystems Corporation. Upon review of their qualifications, TranSystems was selected as the preferred consultant. Under the terms of the agreement, TranSystems will oversee the program, perform seven bridge inspections, prepare reports, coordinate with IDOT, assist with the monthly reporting duties for the Downtown Washington Street Bridge, and advise on other structural matters as needed.

DISCUSSION:

TranSystems was selected from a shortlist of structural engineering firms approved by the City Council under RFQ#19-023. The amendment will be valid through May 7, 2024. Next spring the city will seek proposals for a longer-term multi-year contract to continue providing Bridge Program Manager services.

FISCAL IMPACT:

CIP #: N/A

Bridge Program Management will be expensed to the below Architect and Engineering account. \$30,000 was included in the 2023 budget for bridge program management, the award exceeds the budgeted amount by \$15,626. However, the expenses associated with this award can be absorbed within the budget as a result of underspending in other areas as well as savings in pay from the reduction of the City's part-time employee.

Account Number	Fund Description	Total Budget Amount
30281100-531301	General Fund	\$389,000