

City of Naperville

*400 S. Eagle Street
Naperville, IL 60540*



Naperville

Meeting Minutes - Final

Wednesday, April 14, 2021

6:30 PM

On Zoom

Sister Cities Commission

On Friday, June 12, 2020, an amendment to the Open Meetings Act was signed into law. This new law replaces the gubernatorial executive order concerning the Open Meetings Act and allows public bodies to temporarily conduct meetings remotely during a state of emergency, subject to certain requirements, including a determination by the head of the public body that an in-person meeting is not practical or prudent.

On Tuesday, June 16, 2020, Mayor Chirico issued an executive order determining that in-person meetings of the City Council and the City's boards and commissions are not currently practical or prudent due to the COVID-19 pandemic.

Join from a PC, Mac, iPad, iPhone or Android device:

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Webinar ID: 941 3113 9190

Passcode: 449667

International numbers available: <https://zoom.us/u/aptjGFgh0>

A. CALL TO ORDER:

The meeting was called to order by Commissioner Fuhrer. Lance read a public statement to address why the commission is meeting on zoom.

B. ROLL CALL:

PRESENT: Lowe, Federico, Fuhrer, Donofrio and Chakka

STUDENT REPS: Pansi, Wu, and Westlake

STAFF PRESENT: Councilwoman Gustin and Rachel Pruneda

C. PUBLIC FORUM:

Diane Torres-Hawken of Naperville addressed the Commissioners to introduce herself. She formerly served on the AHHAB and would like to volunteer to assist with the festival.

D. OLD BUSINESS:

E. REPORTS:

Approve the Sister Cities minutes of March 10th and March 24, 2021

Bill Donofrio motioned and Alan Lowe seconded to approve the Sister Cities minutes of March 10 & 24, 2021.

AYES: (5) Federico, Fuhrer, Chakka, Lowe, Donofrio

NAYS: 0

Motion passed.

Treasurer's report - Julie Federico

Julie Federico presented the Treasurer's report. The report was received and filed.

1. Foundation Update

Brent Lindstrom advised the Commission that they are looking to develop a 2 to 3 year plan for adding additional sister cities.

2. Website Update

Brent Lindstrom provided an update. We have secured all 3 domain names. The foundation will connect with Communications to transfer the napervillesistercities.org and napervillesistercitiescommission.org websites over to the city.

They will be adding some older sister cities news to fill up the website.

3. Festival Update

Diana Torres recommended inviting the National Museum of Mexican Art as an exhibition to display their artwork for the festival.

We will be reaching out to the Naperville Children's museum, Julie Carlson to see if they are interested in participating in the event.

We will work on purchasing and providing t-shirts for both commissioners and volunteers for the day of the event.

a. Schedule of Events

There are no new changes to the schedule of events. The commission continues to work on the lineup of events for the evening.

b. Special Permits and Licensing

We will continue to work with Dawn Portner and Jackie Lawendewsky of the Naperville Park District on any special permits and licensing required for the event.

c. Entertainment Report

We have decided to secure DJ Tito Latino for the festival. The costs for the evening will be \$500. Rachel Pruneda will reach out to the deejay to provide us with a contract.

d. Downtown Alliance

We talked with Katie Wood of Downtown Alliance and she will work with us on our ideas to include downtown businesses for their participation in this event.

e. Award recognitions

Lance and Sophia will be the commissioners responsible for award selections and presentation.

f. 203 and 204 School District involvement

Lance will work with Districts 203 and 204 to market the event at the schools. We will have a tent at the festival for both districts for the Spanish Clubs.

g. Raffle

Bill Donofrio will be the commission responsible for arranging the logistics of having a raffle. The commission is still deciding on whether to include this as part of the event. We could hold a 50/50 raffle.

h. Volunteer Recruitment

Diana Torres Hawken has volunteered to help with this event. One of the Commissioners will reach out to her to introduce themselves and see where she can assist the group.

i. Layout of event

j. Marketing Plan

k. Public Relations

F. NEW BUSINESS:

Councilwoman Gustin and Bill Donofrio will be discussing new connections with Nitra.

Shruti Pansi would like to move forward with the pen pal project with students from Mexico.

G. ADJOURNMENT: