



Meeting Minutes

Riverwalk Planning, Design and Construction Committee

Tuesday, November 30, 2021

7:30 AM

Municipal Center Lunchroom

A. CALL TO ORDER:

Planning, Design and Construction Committee Chairman Friant called the November 30, 2021 Naperville Riverwalk Planning, Design and Construction Committee (PDC) meeting to order at 7:31 a.m. The meeting was held in the lunchroom of the Naperville Municipal Center located at 400 S. Eagle St., Naperville, IL.

B. ROLL CALL:

Present: Pam Bartlett; John Cuff; Jan Erickson; Jeff Friant, PDC Chairman; John Joseph; Pat Kennedy, Riverwalk Commission Chairman (arrived 7:37 a.m.); Debra Lellbach; and Bill Novack

Absent: Valla Aguilar; Mary Gibson; Ian Holzhauer; and Tom Stibbe

Also Present: Rebecca DeLarme, City Staff; Mike DiCristina, Naperville Park District; and Brian Dusak, ERA

C. PUBLIC FORUM:

There were no public comments.

D. OLD BUSINESS:

1. Approval of Minutes - Jeff Friant

Approve minutes from the October 5, 2021 Planning, Design and Construction Committee meeting

Attachments: [21PDCMinutes1005](#)

A motion to approve the October 5, 2021 Planning, Design and Construction Committee meeting minutes was made by Novack and seconded by Erickson. MOTION CARRIED

Approve minutes from the November 2, 2021 Planning, Design and Construction Committee meeting

Attachments: [21PDCMinutes1102](#)

A motion to approve the November 2, 2021 Planning, Design and Construction Committee meeting minutes was made by Erickson and seconded by Bartlett. MOTION CARRIED with Lellbach and Novack abstaining

2. Park District - Mike DiCristina

DiCristina reported that staff has been working on holiday decorations and Santa's Workshop has opened and now allows visitors to be inside the building. He discussed the decorations inside and outside and noted that reservations are filling up quickly.

Bulb planting has taken place and staff recently completed a project in honor of Chuck Papanos at the DuPage River trail by Jefferson Avenue. They are awaiting two benches and a plaque for the area.

3. 2021 Riverwalk Work Plan (PA022) - Bill Novack

Novack reported that the patching of the parking lot has been completed and he is working with the Trades Operation Manager of the Park District to procure the materials for the Fredenhagen restroom renovations.

4. Moser Tower Rehabilitation - Bill Novack

Novack reported that work continues with good progress being made. Removal and replacement of the stairs is taking place, along with painting as they move downward. The contractors are finishing up the last of the concrete work and once completed, quantities will be measured and the outside scaffolding should begin to be removed. A change order will be provided to City Council at their next meeting to extend the contract to the middle of May to allow for landscaping and waterproofing in spring.

5. Riverwalk Master Plan - Pat Kennedy

Kennedy advised that a meeting was held with the Riverwalk Foundation to begin discussions on the QR code additions to the existing Riverwalk maps. An additional meeting has been scheduled.

Joseph reviewed the Naperville Riverwalk Fundraising Marketing Brief which identifies the background, objectives and deliverables for the Master Plan fundraising. He requested input from the Commission, with Bartlett suggesting Google and Facebook advertisements.

Cuff expressed concern with identifying the structure to support the solicitation of funds. Joseph advised that would be the next step to the process. Discussion followed on the leave behind materials with Friant suggesting tri-fold materials and business cards. Erickson suggested having the PowerPoint presentation or at least a portion of it available on

the website for reference purposes.

Cuff brought up the importance of including the Park District with Erickson noting that Sameera Luthman, Director of Marketing and Communications, is a member of the Riverwalk Master Plan's Communications Team. DiCristina noted that the Park District may have funds to assist with some projects, specifically the Grand Pavilion project.

Cuff noted that the Riverwalk Foundation's website does not currently have a direct link to the Master Plan. The Commission agreed that the Foundation should have a direct link to the City's website for the 2031 Riverwalk Master Plan and not a separate document.

The PDC Committee expressed their support of the Marketing Brief provided by Joseph. Structure, review of the revised Marketing Brief, and identifying the source of funding for the deliverables will need to be discussed at the next Riverwalk Commission meeting.

Kennedy and Novack will be attending the next Downtown Naperville Alliance Board meeting and Bartlett will provide copies of the Master Plan.

E. NEW BUSINESS:

1. Walk On! Event for Chuck Papanos - Jan Erickson

In recognition of Giving Tuesday 2021, Erickson advised that the Walk On! Event in memory of Chuck Papanos that took place on July 30, 2021 to raise money for the Lymphoma Research Foundation fell slightly short of their \$50,000.00 first year goal. She acknowledged and expressed gratitude for everyone's past support and encouraged them to reach out to others that may be interested in donating at lymphoma.org/napervillewalk.

F. MEETING SCHEDULE:

Riverwalk Commission, December 8, 2021, 7:30 a.m.
Municipal Center Lunchroom, 400 S. Eagle St., Naperville, IL

Riverwalk Planning, Design & Construction, January 4, 2022, 7:30 a.m.
Municipal Center Lunchroom, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, January 12, 2022, 7:30 a.m.
Municipal Center Lunchroom, 400 S. Eagle St., Naperville, IL

Riverwalk Planning, Design & Construction, February 1, 2022, 7:30 a.m.
Municipal Center Lunchroom, 400 S. Eagle St., Naperville, IL

G. ADJOURNMENT:

A motion to adjourn the meeting was made by Joseph and seconded by
Friant at 8:15 a.m. MOTION CARRIED

Respectfully submitted by
Rebecca DeLarme, City Staff