

# City of Naperville

*400 S. Eagle Street  
Naperville, IL 60540*



## Naperville

### **Meeting Minutes - Final**

**Thursday, September 12, 2019**

**3:00 PM**

**NPD Community Room**

### **Emergency Telephone System Board**

## A. CALL TO ORDER:

Chief Marshall called the meeting to order at 3:04 PM.

- Present** 9 - Kenneth VanAndel, Russ Matson, David Fisher, Richard Fowler, Gary Krienitz, Robert Marshall, Mark McGee, Mark Puknaitis, and Kristen Ziman
- Absent** 2 - Carl Franco, and Jacqueline Hobday

## B. ROLL CALL:

Naperville Members Present:

Board Chairman and Police Chief Robert Marshall  
Fire Chief Mark Puknaitis (arrived at 3:09 PM)  
Naperville Deputy Director Russ Matson  
Councilwoman Theresa Sullivan  
Resident Richard Fowler  
Resident Mark McGee

Aurora Members Present:

Police Deputy Chief Keefe Jackson (Voting Proxy for APD Chief Kristen Ziman)  
Fire Deputy Chief John Gilbert (Voting Proxy for AFD Chief Gary Krienitz)  
Resident Ken Van Andel  
North Aurora Police Chief David Fisher

Also Present:

Naperville Administrative Assistant II Jill Bridges  
Naperville Emergency Comm. Mgr. Stacey Edwards

- Present** 10 - Kenneth VanAndel, David Fisher, Richard Fowler, Gary Krienitz, Robert Marshall, Mark McGee, Mark Puknaitis, Kristen Ziman, ETSB Theresa Sullivan, and ETSB Russ Matson
- Absent** 2 - Carl Franco, and Jacqueline Hobday

## C. PUBLIC FORUM:

## D. OLD BUSINESS:

### 1. Update on Shared Zip Code Agreement

Jackson stated that Aurora is continuing to pursue agreements with four counties for new zip code percentages for surcharge money allocation. Aurora personnel met with Kane County ETSB representatives again and came to an agreement on new percentages which were slightly adjusted from what Aurora had proposed. Bridges mentioned that the agreement has been signed by the Will and Kendall County ETSBs, and it was currently with DuPage County for execution. Jackson noted that Naperville may have received some Aurora surcharge funds in early 2018 and he would follow up on this prior to the next meeting.

## E. NEW BUSINESS:

1. Approve the change in the ETSB membership

A motion was made by Fowler to approve Deputy Director of Administrative Services Russell Matson to fill the board seat for the City of Naperville, seconded by Fisher. The motion carried by a unanimous voice vote.

A motion was made by Van Andel to approve Emergency Communications Manager Jacqueline Hobday to fill the board seat for the City of Aurora, seconded by Fowler. The motion carried by a unanimous voice vote.

## **F. REPORTS:**

1. Approve the June 20, 2019 ETSB Minutes

Van Andel noted that Chief Fisher's title needed to be corrected. A motion was made by Fowler to approve the minutes of the June 20, 2019 meeting with the correct title of North Aurora Police Chief David Fisher, seconded by Fisher. The motion carried with an unanimous voice vote.

2. Review the E911 Surcharge Fund Report for 6/1/19-8/31/19

Marshall referenced the receipts collected totaling \$536,348.44 from the E911 surcharge funds. These receipts have been deposited in the Naperville E911 fund; \$528,760.26 allocated to Naperville and \$7,588.18 to Aurora.

3. Approve the Naperville Expenditures for Reimbursement Report for 6/1/19-8/31/19

A motion was made by Van Andel to approve the Naperville Expenditures for Reimbursement totaling \$1,084,695.81, seconded by Jackson. The motion carried with a unanimous voice vote.

4. Approve the budget transfer from E911 Fund to the City of Naperville General Fund

A motion was made by Puknaitis to approve the budget transfer from the E911 Fund to the City of Naperville General Fund totaling \$528,760.26, seconded by Fowler. The motion carried with a unanimous voice vote.

5. Approve the withdrawal from the E911 Fund to the City of Aurora

A motion was made by Van Andel to approve the withdrawal from the E911 Fund to the City of Aurora totaling \$7,588.18 seconded by Jackson. The motion carried with a unanimous voice vote.

## **G. COMMUNICATIONS:**

1. City of Naperville

Matson stated Naperville is moving forward with the Next Generation 911 project, hosting an RFP kick off meeting today. The State mandated date of compliance remains July 2020. Naperville was awarded a grant for approximately \$330,000 to be used towards this project.

Further discussion was held on how Aurora and other area ETSBs will be funding capital improvement projects. Puknaitis will further inquire with DuComm and report his findings at the next ETSB meeting.

2. City of Aurora

Jackson stated Aurora is also working through the vendor demonstrations and bidding process for the Next Generation 911 project.

Jackson stated Aurora has started its Harris Radio Console Upgrade project.

Aurora is utilizing its new CAD software and is planning to go live with its new RMS system in 2020.

3. City of North Aurora

Nothing further to report.

**H. ADJOURNMENT:**

With no further business to come before the board, a motion was made by Fowler to adjourn the meeting at 3:33 PM, seconded by Van Andel. The motion carried with a unanimous voice vote. The next scheduled meeting is set for December 12, 2019.

/S/ Jill Bridges  
Jill Bridges