



## Meeting Minutes

### Riverwalk Commission

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Wednesday, March 13, 2024

7:30 AM

NEU

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#### A. CALL TO ORDER:

Riverwalk Planning, Design and Construction (PDC) Committee  
Chairman Friant called the March 13, 2024 Naperville Riverwalk  
Commission meeting to order at 7:30 a.m. The meeting was held in the  
Naperville Employee University (NEU) at the Naperville Municipal Center  
located at 400 S. Eagle St., Naperville, IL.

#### B. ROLL CALL:

Present: Pam Bartlett (arrived 7:31 a.m.); John Cuff; Jeff Friant; Mary  
Gibson; Ian Holzhauer; John Joseph; Tiffani Picco; Sennah Rashidian;  
Johnna Shields; and Mike Sullivan

Absent: Jan Erickson; Pat Kennedy, Chairman; Ryan Mohammadian;  
Bill Novack; and Carl Wohlt

Also Present: Jesus Cortez, NCTV; Rebecca DeLarme, City staff; Brian  
Dusak, ERA; Rick Hitchcock, former Riverwalk Commission Chairman;  
Peggy Motta, Naperville Park District; Deborah Newman, Deborah  
Newman Marketing/Communications; and Stephanie Penick, Naperville  
Riverwalk Foundation

#### C. PUBLIC FORUM:

There were no public comments.

#### D. PROJECT UPDATES:

There were no project updates.

#### E. OLD BUSINESS:

There was no old business to discuss.

#### F. NEW BUSINESS:

##### 1. Fine Art and Fine Crafts Fair Request for Use of Jaycees Park - Jeff Friant

Approve the request to use Naperville Jaycee Park for the Fine Arts and Fine  
Crafts Fair on Water Street on Sunday, July 14, 2024

**Attachments:** [Request to use Naperville Jaycee Park for the Fine Arts and Fine Crafts Fair](#)

Friant discussed the request for use of the Naperville Jaycees Park for the Fine Arts and Fine Crafts Fair on Water Street that will be hosted by Marquette Companies/Water Street on July 14, 2024. This information was included in the agenda packet.

The event is scheduled for Sunday, July 14, 2024, from 10:00 a.m. to 5:00 p.m. The organizers are requesting permission to utilize the Naperville Jaycees Park for vendors. Deborah Newman was in attendance representing Marquette Companies and advised that this was the first year for this event, which would include twenty to thirty vendors, and that it was exclusive to Water Street. Due to fire lane restrictions, they can only use one side of Water Street for vendor booths.

A motion to approve use of the Naperville Jaycees Park for the Fine Arts and Fine Crafts Fair on July 14, 2024 was made by Cuff and seconded by Joseph. MOTION CARRIED

## **2. Annual Riverwalk Asset Management Plan (AMP) Walk - Jeff Friant**

Select a date for the annual Riverwalk Asset Management Plan walk of the Naperville Riverwalk

Friant discussed the three dates proposed by Picco for this year's AMP Walk, included in the agenda packet. Cuff inquired if this could be done in one day with Picco noting that we could look at doing it in two days, using Eagle Street as the break. The focus would then be on the west side of Eagle Street for the first walk, and the east side for the latter, which could be scheduled into May. April 23rd and 24th worked best for three to four of the members present. Friant stated the final date would be communicated to the group at a later time.

## **G. REPORTS:**

### **1. Approval of Minutes - Jeff Friant for Pat Kennedy**

Approve minutes from the February 14, 2024 Riverwalk Commission meeting

**Attachments:** [24RWCMminutes0214](#)

A motion to approve the February 14, 2024 Riverwalk Commission meeting minutes was made by Shields and seconded by Sullivan. MOTION CARRIED with Joseph abstaining

### **2. Chairman - Jeff Friant for Pat Kennedy**

There was no Chairman's Report.

**3. Finance - Jeff Friant for Bill Novack**

There was no Finance report.

**4. Park District - Tiffani Picco**

Receive the monthly Park District report

Attachments: [24ParkDistrictMemo0313](#)

Picco reported on highlights from the monthly Park District report included in the agenda packet. Staff has been pressure washing stone walls along the Riverwalk. They started in Section 5, on the walls behind the benches around the fountain, completed the Free Speech Pavilion and the Amphitheater, and are now focusing on the Centennial Beach area.

Picco noted that the contractor began work today removing the three cottonwood trees near the covered bridge and behind the Burger King on Washington Street that was discussed in detail at last month's meeting.

**5. Riverwalk Foundation - John Cuff**

There was no report.

**6. Riverwalk Bicentennial Fund - John Joseph**

Joseph reported that they continue to make good progress and that the Riverwalk Bicentennial Fund's website has been launched ([riverwalk2031fund.org](http://riverwalk2031fund.org)) and social media about the campaign should begin within six weeks.

**7. Donor Recognition - Rebecca DeLarme**

Receive the monthly Donor Recognition report

DeLarme reviewed the Riverwalk Commission Donor Recognition report included in the agenda packet. The Spring 2024 Legacy Gift Order deadline is March 15, 2024. One additional brick was sold after the report was distributed so the current order consists of seven 4" x 8" and six 8" x 8" commemorative bricks.

**8. Planning, Design, and Construction - Jeff Friant**

Receive the March 5, 2024 Riverwalk Planning, Design and Construction Committee draft meeting minutes

Attachments: [24PDCMinutes0305Draft](#)

Friant provided an overview of the previous week's PDC Committee meeting, noting that the majority of discussion was focused on Riverwalk accessibility and possible bench locations on the low-flow walkway adjacent to Phase I of the Riverwalk, per the Community Mobility Assessment that was provided by an Occupational Therapy class from North Central College last fall. A few spaces were suggested where the benches may fit. Friant added that they plan to engage Mary Hamill with the Accessible Community Task Force and that Picco and staff will be measuring the suggested areas with an existing bench. Further discussion on this topic will be held at the next PDC Committee meeting on April 2nd.

Hitchcock inquired about the status of the bidding process for the Eagle Street Gateway project and progress on the South Gateway project. Dusak reported that the bid for the Eagle Street Gateway project was posted on March 8th and due on March 28th. He reported that they were starting into final engineering for the South Gateway project and finalizing the concepts and design for the Hillside Gateway. This is anticipated to continue throughout this year, with bidding and construction taking place next year.

#### **H. MEETING SCHEDULE:**

Riverwalk Planning, Design & Construction, April 2, 2024, 7:30 a.m.  
Municipal Center NEU, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, April 10, 2024, 7:30 a.m.  
Municipal Center NEU, 400 S. Eagle St., Naperville, IL

\*\*Riverwalk Planning, Design & Construction, April 30, 2024, 7:30 a.m.  
Municipal Center NEU, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, May 8, 2024, 7:30 a.m.  
Municipal Center NEU, 400 S. Eagle St., Naperville, IL

#### **I. ADJOURNMENT:**

A motion to adjourn was made by Shields and seconded by Picco. The meeting was adjourned at 7:45 a.m. MOTION CARRIED

Respectfully submitted by  
Rebecca DeLarme, City Staff