



Meeting Minutes

SECA Commission

Monday, July 19, 2021

6:00 PM

On Zoom

CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:

On Friday, June 12, 2020, an amendment to the Open Meetings Act was signed into law. This new law replaces the gubernatorial executive order concerning the Open Meetings Act and allows public bodies to temporarily conduct meetings remotely during a state of emergency, subject to certain requirements, including a determination by the head of the public body that an in-person meeting is not practical or prudent.

On Tuesday, June 16, 2020, Mayor Chirico issued an executive order determining that in-person meetings of the City Council and the City's boards and commissions are not currently practical or prudent due to the COVID-19 pandemic.

The means by which the public may watch, listen, and/or participate in the meeting are described below.

TO JOIN A MEETING:

The meeting will be conducted using the Zoom Video Conferencing. You do not need to download any software or create an account to participate.

To login on your computer or iPad:

Click the link to join the webinar [and password if required] provided on this agenda. Once connected, if you choose to speak, click the "Raise Hand" button at the bottom of Zoom screen and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

To login on your phone:

For iPhones, use the iPhone one-tap number provided on this agenda.

For telephones, dial one of the numbers provided and join the meeting by using meeting ID [and password if required] provided on this agenda.

Once connected to the meeting, press *9 to "raise your hand" and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

PARTICIPATION GUIDELINES:

All viewpoints are welcome. Positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at Commissioners, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.

PUBLIC ACCOMMODATION:

Any individual who may require an accommodation to participate in the meeting or to view materials for the SECA Commission, should contact the Community Services Department at (630) 305-5300 by Monday, July 19, 2021.

When: July 19, 2021 6:00 PM Central Time

Topic: SECA Commission

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us06web.zoom.us/j/89459368375?pwd=M2tiN2lzODFleW5hcFBOVnJVcVNSUT09>
Passcode: 095654

Or One tap mobile:

+13126266799,,89459368375#,,,,*095654# US (Chicago)
+19292056099,,89459368375#,,,,*095654# US (New York)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 894 5936 8375
Passcode: 095654

International numbers available: <https://us06web.zoom.us/j/89459368375>

A. CALL TO ORDER:

Chairman Brodhead called the SECA Commission meeting to order at 6:03 p.m.

B. ROLL CALL:

Present 8 - Vasavi Chakka, Nancy Chen, Jaqueline Clermont, Vicki Coletta, Colleen McQuillan, Tom Miers, Theresa Sullivan, and Nancy Turner

Absent 2 - Shannon Greene Robb, and Donna Kearney

Also Present: Director of Community Services, Pam Gallahue; Special Events Coordinator, Dawn Portner; Administrative Assistant, Rachel Pruneda; Records Clerk, Gina Nelson

Chairman Brodhead thanked the outgoing SECA Commissioners Melvin Kim, Colleen McQuillan and Deanna Losurdo for their service and welcomed new SECA Commissioners Vasavi Chaaka and Tom Miers.

C. PUBLIC FORUM:

There were no speakers for Public Forum

D. OLD BUSINESS:

1. Review and approve the SECA Commission meeting minutes of January 7, 2021

Attachments: [SECA Commission Meeting Minutes 010721](#)

Commissioner Clermont made a motion, seconded by Commissioner Coletta to approve the SECA Commission meeting minutes of January 7, 2021

Aye: 7 - Chakka, Chen, Clermont, Coletta, McQuillan, Miers, and Turner

Absent: 2 - Greene Robb, and Kearney

Abstain: 1 - Sullivan

2. Receive the status update on the Public Art Program initiative

Attachments: [Subcommittee Questions](#)

Kim updated the Commission on the status of the Public Art Program Initiative. He explained that in response to Council direction to develop a public art recommendation, an eight-member Exploratory Taskforce (ETF) has been formed, has met three times since April, and is now chaired by Judy Brodhead. He also stated that three subcommittees have started to meet in the areas of Vision, Program Administration, and Art Curation, that they will be present recommendations to the ETF in September, and that the ETF will present the Public Art Program recommendation to the City Council in October.

E. NEW BUSINESS:

1. Conduct the year-end review of the Calendar Year (CY) 2021 SECA Grant Fund cycle

Attachments: [SECA Application for Commission Meeting](#)

[CY21 Final Report](#)

[CY21 Budget Worksheet](#)

The Commission discussed the CY21 SECA cycle and directed revision of the current application (specifically adding more questions on sustainability), updating the current SECA mission statement to better align with the City's mission statement, and to review the current prepayment process.

Commissioners were assigned to subcommittees to address these issues as follows:

Mission Statement

Chairman Brodhead and Commissioner Chaaka

Application

Commissioner Turner in partnership with the City's Sustainability Coordinator

Prepayment Process

Commissioner Chen and Commissioner Miers

Each subcommittee will present recommendations at the next Commission meeting.

2. Review and approve the Calendar Year (CY) 2022 SECA Grant Fund application timeline and direct staff to evaluate process updates for the CY 2022 cycle

Attachments: [CY22 SECA and Special Event Applications Timeline for Commission](#)
[Current SECA Mission Statement](#)

The CY22 SECA Grant Fund timeline was reviewed with no edits or questions.

Commissioner Miers made a motion, seconded by Commissioner Chen to approve the CY22 SECA Timeline as presented.

Aye: 7 - Chakka, Chen, Clermont, Coletta, McQuillan, Miers, and Turner

Absent: 2 - Greene Robb, and Kearney

Abstain: 1 - Sullivan

Councilwoman Sullivan informed the Commission that a proposal to designate Century Walk as a SECA Grant Fund City Obligation will be discussed at the July 20 City Council meeting.

F. ADJOURNMENT:

Commissioner Miers made a motion, seconded by Commissioner Coletta to adjourn the SECA Commission meeting of July 19, 2021 at 7:03 p.m.

Aye: 7 - Chakka, Chen, Clermont, Coletta, McQuillan, Miers, and Turner

Absent: 2 - Greene Robb, and Kearney

Abstain: 1 - Sullivan

/S/ Dawn Portner
Dawn Portner
Special Events Coordinator