



# City of Naperville

400 S. Eagle Street  
Naperville, IL 60540

## Meeting Minutes

### Riverwalk Commission

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Wednesday, May 12, 2021

7:30 AM

Via Zoom Due To COVID-19

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#### CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:

On Friday, June 12, 2020, an amendment to the Open Meetings Act was signed into law. This new law replaces the gubernatorial executive order concerning the Open Meetings Act and allows public bodies to temporarily conduct meetings remotely during a state of emergency, subject to certain requirements, including a determination by the head of the public body that an in-person meeting is not practical or prudent.

Pursuant to Section 120/7(e) of the Illinois Open Meetings Act, the continuation of the Governor's disaster proclamation, and Mayor Chirico's executive order determining that in-person public meetings are not currently practical or prudent because of the Covid-19 pandemic, we are holding the May 12, 2021 Riverwalk Commission meeting remotely.

**TO JOIN A MEETING:** The meeting will be conducted using the Zoom Video Conferencing. You do not need to download any software or create an account to participate.

To login on your computer or iPad:

Click the link to join the webinar, the password is provided on this agenda. Once connected, if you choose to speak, click the "Raise Hand" button at the bottom of Zoom screen and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

To login on your phone:

For iPhones, use the iPhone one-tap number provided on this agenda.

For telephones, dial one of the numbers provided and join the meeting by using meeting ID and password provided on this agenda.

Once connected to the meeting, press \*9 to "raise your hand" and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

**PARTICIPATION GUIDELINES:** All viewpoints are welcome. Positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at Commissioners, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.

You are invited to a Zoom webinar.

When: May 12, 2021 07:30 AM Central Time (US and Canada)

Topic: Riverwalk Commission

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://zoom.us/j/98126748515?](https://zoom.us/j/98126748515?pwd=dk00bkU3WEUxK1g4ODB6akxVMWJ5QT09)  
[pwd=dk00bkU3WEUxK1g4ODB6akxVMWJ5QT09](https://zoom.us/j/98126748515?pwd=dk00bkU3WEUxK1g4ODB6akxVMWJ5QT09)

Passcode: 088451

Or One tap mobile:

+13126266799,,98126748515#,,,,\*088451# US (Chicago)

+19292056099,,98126748515#,,,,\*088451# US (New York)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1  
669 900 6833 or +1 253 215 8782

Webinar ID: 981 2674 8515

Passcode: 088451

International numbers available: <https://zoom.us/j/98126748515>

## **A. CALL TO ORDER:**

Chairman Kennedy called the May 12, 2021 Naperville Riverwalk Commission meeting to order at 7:31 a.m. Kennedy read a statement explaining that due to the shelter-in-place directive, the meeting was held via Zoom Video Conferencing App.

## **B. ROLL CALL:**

Present: Valla Aguilar; Pam Bartlett; John Cuff; Jan Erickson (left meeting at 8:17 a.m.); Jeff Friant; John Joseph; Pat Kennedy, Commission Chairman; Josh McBroom; Bill Novack and Tom Stibbe

Absent: Debra Lellbach

Also Present: Christian Canizal, NCTV; Rebecca DeLarme, City Staff; Brian Dusak, ERA; Pam Gallahue, City Staff; Rick Hitchcock, former Riverwalk Commission Chairman; Julie Landry, City Staff; Ann Marie Papanos, resident; Carl Peterson, GRWA; Rachel Pruneda, City Staff; and Jake Wolf, ERA

## **C. PUBLIC FORUM:**

No one from the public wished to address the Commission.

## **D. NEW BUSINESS:**

**1. July 30th Walk On! In Memory of Chuck Papanos - Jan Erickson**

Erickson introduced Ann Marie Papanos to the Commission, who provided more information about the July 30th event to raise money for Lymphoma Research through the Lymphoma Research Foundation, honoring the memory of Chuck Papanos. The Walk On! event will be held at the Grand Pavilion and the event will begin with the Park District dedicating the garden that was established in Chuck's memory at a time to be determined in the early afternoon. The Walk On! event will begin at 5:00 p.m., with registrations being completed on-site, and the actual walk is scheduled for 6:00 p.m.

Ann Marie shared a brief history of the importance of the Lymphoma Research Foundation and Chuck's involvement with them during his diagnosis.

Erickson encouraged others to participate with this event through sponsorship, gathering teams to walk or gathering teams to fundraise to honor Chuck's memory, as he was a friend and partner of the Riverwalk Commission.

**2. City Staff Request for Temporary Paver Decals for City's Strategic Plan - Bill Novack**

Approve the request to install temporary paver decals on the Riverwalk to engage the public for the City's Strategic Plan, along with acceptable locations and number of decals

**Attachments:** [Strategic Plan Sidewalk Decal Examples](#)

Novack provided information regarding the City of Naperville's development of a new strategic plan. The City Council strongly desires to engage and obtain input from a wide range of residents and stakeholders, making public awareness and promotion vital. The request from City Staff is to place temporary paver decals on the Riverwalk to engage the public.

Pam Gallahue provided additional information, noting that requests for temporary banner placements were given by the Park District for Fort Hill and the Rubin Community Center. Approval has also been given to place the stickers and banners at Naper Settlement, public library campuses and downtown. The decals are 24" x 38" and would be in place for approximately six weeks.

Discussion followed on removal of the decals, the number being considered and the size of the "Mask Up" stickers that were previously placed on the Riverwalk. Joseph noted that the Riverwalk 2031 Master Plan Communications Team considered the use of stickers but decided

against it as to not interfere with the Riverwalk experience.

Bartlett inquired about adding a link to the Master Plan on the proposed decals. Gallahue advised that there is a community survey on the website [www.BridgetoPossibility.org](http://www.BridgetoPossibility.org) and she would have to discuss with their consultant and report back to Novack.

Novack agreed with placing the decals at the access points and noted that the first 20' from the curb is considered public right of way.

Novack made a motion, seconded by Erickson, to recommend placement of the decals in the public right of way at five access points to the Riverwalk at the following locations:

- Jefferson Avenue entrance (near the bridge)
- Chicago Avenue and Main Street entrance
- An entrance at Webster Street and Jackson Avenue (near Dandelion Fountain)
- Webster Street, south side of bridge, next to the Jaycees Smart Park
- Hillside Road entrance

The Commission discussed quantity, placement and size of future communications on the Riverwalk and expressed concern over the size of the decals. The Commission recommended smaller signage for this and any future communications. Due to the timeline of engaging the public for the Strategic Plan, it was determined that smaller decals could not be ordered.

MOTION CARRIED UNANIMOUSLY

## **E. OLD BUSINESS:**

### **1. Moser Tower Rehabilitation - Bill Novack**

Novack reported that a pre-bid meeting took place on May 11th with a good turnout of contractors interested in the project. A final addendum will be prepared and bids will open on May 19th. The plan is to have the award on the City Council's June 1st agenda, with construction beginning in the second half of June, and work being completed by the end of October.

### **2. Master Plan - Pat Kennedy**

Kennedy provided an update on the Riverwalk 2031 Master Plan communications plan, advising that the team is looking to engage the City for resources and they may be approaching the Foundation for participation and support. Engaging a consultant to assist with the layout of

the plan is also being considered. Joseph added that the Riverwalk logo is being amended to include a reference to the Master Plan and the Naperville Riverwalk website text is being updated. Kennedy presented the Master Plan earlier in the week to the Naperville Kiwanis Club.

### **3. Riverwalk "Welcome Back" for 2021 - Pam Bartlett**

Bartlett reported that the Downtown Naperville Alliance now plans to hold an event closer to Labor Day, possibly in conjunction with the Duck Race. The sailboat theme will remain and they will work to tie in sponsorship for the Riverwalk Foundation. Cuff noted that the Riverwalk Foundation voted not to hold the Duck Race in 2021 but they are looking at September 6th as a Rededication Ceremony for the 40th Anniversary of the Riverwalk.

Bartlett advised that the Alliance would like to be involved with the 40th Anniversary. This item will be placed as New Business for the next Riverwalk Commission meeting.

Christian Canizal inquired about plans for a possible cardboard regatta. Bartlett explained that this event would not be taking place based on uncertainty of the beach opening and other factors. Canizal also asked Cuff for an update from the Riverwalk Foundation for more information on the Duck Race cancellation.

## **F. REPORTS:**

### **1. Approval of Minutes - Pat Kennedy**

Approve the April 14, 2021 Riverwalk Commission meeting minutes

Attachments: [21RWCMinutes0414](#)

A motion to approve the April 14, 2021 Riverwalk Commission meeting minutes was made by Novack, seconded by Joseph. MOTION CARRIED with Bartlett and Stibbe abstaining

### **2. Finance - Bill Novack**

Receive the April 2021 Riverwalk financial report

Attachments: [21RWCFinancials04](#)

Novack reviewed the April 2021 finance report that was included in the agenda packet.

### **3. Park District - Tom Stibbe**

Receive the monthly Park District report

**Attachments:** [21ParkDistrictMemo0512](#)

Stibbe reviewed the following highlights from the Park District report:

- a. Asset Management Plan Walk:  
The annual Asset Management Plan Walk took place on May 7th, with good attendance and review of some of the potential PA022 projects.
- b. Field Report for April  
Bi-weekly volunteer groups have returned for the season.
- c. Centennial Beach  
The beach has been filled and is scheduled to open Memorial Day weekend.
- d. Tulip Bulb Sale  
The bulb sale is scheduled for May 17th at 8:30 a.m., online. Pickup will be May 21st between 7:30 a.m. and 9:00 a.m. at Centennial Beach.

#### **4. Riverwalk Foundation - John Cuff**

Cuff had no additional information to report.

#### **5. Donor Recognition - Rebecca DeLarme**

The spring installation date has been set for Tuesday, May 18th. The Park District will be assisting with the brick installation. Four new brick orders have been received for the fall order.

#### **6. Public Relations - Valla Aguilar**

Receive the April Public Relations reports

**Attachments:** [21PublicRelationsReport0512](#)

Aguilar reported that the Naperville Riverwalk was mentioned in 31 articles, 65 social media posts and 8 broadcasts during the month of April. Highlights included the Naperville Salute event, 100 Best Cities to Raise a Family (Naperville ranked #1), Cities in Every State Where Your Paycheck Stretches the Furthest (Yahoo! Finance) and Paddleboat Quarry Opens.

#### **7. Planning, Design, and Construction - Jeff Friant**

Receive the May 4, 2021 Riverwalk Planning, Design and Construction Committee meeting minutes

**Attachments:** [21PDCMinutes0504](#)

Friant reported that the major topics of the PDC meeting included the Asset Management Plan Walk and the PA022 projects, the Moser Tower Rehabilitation update and the Communications Plan for the Riverwalk

Master Plan.

## **G. MEETING SCHEDULE:**

Riverwalk Planning, Design & Construction, June 1, 2021, 7:30 a.m.  
On Zoom Video Conferencing App

Riverwalk Commission, June 9, 2021, 7:30 a.m.  
On Zoom Video Conferencing App

Riverwalk Planning, Design & Construction, July 6, 2021, 7:30 a.m.  
Municipal Center Lunchroom, 400 S. Eagle St., Naperville, IL

Riverwalk Commission, July 14, 2021, 7:30 a.m.  
Municipal Center Lunchroom, 400 S. Eagle St., Naperville, IL

## **H. ADJOURNMENT:**

A motion to adjourn was made by Friant and seconded by Joseph. The meeting adjourned at 8:43 a.m. MOTION CARRIED

Respectfully submitted by  
Rebecca DeLarme, City Staff