



## **Meeting Minutes**

### **Riverwalk Commission**

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**Wednesday, February 10, 2021**

**7:30 AM**

**Via Zoom Due To COVID-19**

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#### **CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:**

On Friday, June 12, 2020, an amendment to the Open Meetings Act was signed into law. This new law replaces the gubernatorial executive order concerning the Open Meetings Act and allows public bodies to temporarily conduct meetings remotely during a state of emergency, subject to certain requirements, including a determination by the head of the public body that an in-person meeting is not practical or prudent.

Pursuant to Section 120/7(e) of the Illinois Open Meetings Act, the continuation of the Governor's disaster proclamation, and Mayor Chirico's executive order determining that in-person public meetings are not currently practical or prudent because of the Covid-19 pandemic, we are holding February 10, 2021 Riverwalk Commission meeting remotely.

**TO JOIN A MEETING:** The meeting will be conducted using the Zoom Video Conferencing. You do not need to download any software or create an account to participate.

To login on your computer or iPad:

Click the link to join the webinar, the password is provided on this agenda. Once connected, if you choose to speak, click the "Raise Hand" button at the bottom of Zoom screen and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

To login on your phone:

For iPhones, use the iPhone one-tap number provided on this agenda.

For telephones, dial one of the numbers provided and join the meeting by using meeting ID and password provided on this agenda.

Once connected to the meeting, press \*9 to "raise your hand" and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

**PARTICIPATION GUIDELINES:** All viewpoints are welcome. Positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at Commissioners, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.

You are invited to a Zoom webinar.

When: Feb 10, 2021 07:30 AM Central Time (US and Canada)

Topic: Riverwalk Commission

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86887617450?pwd=L0VHYytVNG1sd2VxRkE4Nkhwd2hiQT09>

Passcode: 842519

Or iPhone one-tap :

US: +13126266799,,86887617450#,,,,\*842519# or  
+13017158592,,86887617450#,,,,\*842519#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 646 558 8656 or +1 253 215 8782 or +1  
346 248 7799 or +1 669 900 9128

Webinar ID: 868 8761 7450

Passcode: 842519

International numbers available: <https://us02web.zoom.us/j/86887617450?pwd=L0VHYytVNG1sd2VxRkE4Nkhwd2hiQT09>

## **A. CALL TO ORDER:**

The Naperville Riverwalk Commission meeting was called to order at 7:30 a.m. Friant read a statement explaining that due to the shelter-in-place directive, the meeting was held via Zoom Video Conferencing App.

## **B. ROLL CALL:**

Present: Valla Aguilar; Pam Bartlett; Judy Brodhead; John Cuff; Jan Erickson; Jeff Friant; John Joseph; Pat Kennedy, Commission Chairman (joined at 7:42 a.m.); Debra Lellbach; Josh McBroom; Bill Novack; and Tom Stibbe

Absent: No one

Also Present: Rebecca DeLarme, City Staff; Brian Dusak, ERA; Julie Landry, City Staff; Laura McSweeney, City Staff; and Scott Phipps, Resident

## **C. PUBLIC FORUM:**

No one from the public wished to address the Commission at this time.

## **D. OLD BUSINESS:**

### **1. Moser Tower Rehabilitation - Bill Novack**

ERA and GRWA continue to work on finalizing plans, quantities and cost estimates for the Moser Tower Rehabilitation. Once finalized,

determination can be made on which enhancement elements can be included in the project. It should be ready to go to bid in late March or early April. Dusak plans to provide updated cost information at the next Riverwalk Planning, Design and Construction (PDC) Committee meeting for discussion.

## **2. Riverwalk Master Plan - Pat Kennedy**

Joseph advised that he, Aguilar and Sameera Luthman, Naperville Park District, are forming the steering committee for the Communications team and see two distinct phases to their mission. Phase one involves developing a plan of how they want to support and communicate the Riverwalk 2031 Master Plan to different constituencies, ranging from people walking along the Riverwalk to not-for-profit groups that will be key to fundraising. Phase two will consist of execution of the plan and certain components such as social media and signage. The kick-off meeting will be held this coming Friday. Kennedy noted this information will be provided to the PDC Committee and the Riverwalk Commission for feedback, and that the Communications team will create the platform to support the fundraising and execution of the Master Plan.

Kennedy provided an update on the Fundraising team, which currently consists of himself, Novack, Erickson and Geoff Roehll. They are beginning outreach to build the team, outside of the Commission, to engage partners and donor groups to advance the Master Plan. Strategies will be created and donor groups will be targeted to align with each of the different projects. They will continue to communicate with Cuff and the Naperville Riverwalk Foundation, as the Foundation will serve as the financial vehicle for funds that will flow through to each project.

Scott Phipps introduced himself to the Commission, advising that he had made a presentation to the PDC Committee in 2014 regarding a bridge. Mr. Phipps provided information on his background in engineering and inquired about viewing a copy of the Riverwalk 2031 Master Plan and the plans for the Washington Street Bridge. Novack will work with him to provide the information he is requesting. Kennedy thanked Mr. Phipps for his comments.

## **3. Riverwalk "Welcome Back" for 2021 - Pam Bartlett**

Bartlett advised that she spoke with Katie Wood with the Downtown Naperville Alliance, who expressed excitement at the chance to join with the Riverwalk Commission on plans for the summer. The Downtown Naperville Alliance is planning a "Sail into Summer" theme with painted sailboat sculptures to be on display by Memorial Day or June 1st. Bartlett shared Ms. Wood's suggestion of having the public join in with a "float your boat" or "sail your boat down the river" event to coincide with the release of

the sculptures.

## **E. NEW BUSINESS:**

There was no new business to discuss.

## **F. REPORTS:**

### **1. Approval of Minutes - Pat Kennedy**

Approve minutes from the January 13, 2021 Riverwalk Commission meeting

Attachments: [21RWCMinutes0113](#)

A motion to approve the January 13, 2021 Riverwalk Commission meeting minutes was made by Joseph and seconded by Brodhead. MOTION CARRIED

### **2. Chairman - Pat Kennedy**

Chairman Kennedy had no additional information to report.

### **3. Finance - Bill Novack**

Novack advised that the Finance Department was working to close out 2020 and that information would be forthcoming, along with the current monthly balances for 2021.

### **4. Park District - Tom Stibbe**

Receive the monthly Park District report

Attachments: [21ParkDistrictMemo0210](#)

Stibbe reviewed the following highlights from the Park District report:

- a. Snow/Ice Rink  
The staff has been dealing with the snow. The ice rink is up and running and doing well. The staff tends to the ice rink every morning, five days a week. They clear it every day when there is snow.
- b. Tree and Shrub Pruning  
Staff continues with tree and shrub pruning.
- c. Annual Flower Bed Designs  
They have contracted with three growers to provide the annual flowers for the Riverwalk. Delivery is expected the week of May 10th.

### **5. Riverwalk Foundation - John Cuff**

There was no update from the Riverwalk Foundation. Erickson inquired

about the next Foundation meeting. Cuff responded that the next meeting would coincide with the Riverwalk enhancement projects.

#### **6. Donor Recognition - Rebecca DeLarme**

A total of ten brick orders have been received for the spring 2021 installation and the deadline for this order is March 15, 2021.

#### **7. Public Relations - Valla Aguilar**

Receive the January Public Relations reports

Attachments: [21PublicRelationsReport0210](#)

Aguilar reported that highlights in January were the acknowledgement in MONEY: Never Go Back to the Office: The 10 Best Places to Live if You Work From Home, and sledding hills. The Riverwalk was mentioned in 5 articles, 37 social media posts, and 2 broadcasts.

#### **8. Planning, Design, and Construction - Jeff Friant**

Receive the February 2, 2021 Riverwalk Planning, Design and Construction Committee minutes

Attachments: [21PDCMinutes0202](#)

Friant highlighted the main topics from the PDC Committee meeting on February 2nd that included getting cost detail for the Moser Tower Rehabilitation, starting the bidding process in late March or early May for the Eagle Street wall repair, and the Riverwalk 2031 Master Plan, which was addressed in item D.2.

### **G. MEETING SCHEDULE:**

Riverwalk Planning, Design & Construction, March 2, 2021, 7:30 a.m.  
On Zoom Video Conferencing App

Riverwalk Commission, March 10, 2021, 7:30 a.m.  
On Zoom Video Conferencing App

Riverwalk Planning, Design & Construction, April 6, 2021, 7:30 a.m.  
On Zoom Video Conferencing App

Riverwalk Commission, April 14, 2021, 7:30 a.m.  
On Zoom Video Conferencing App

### **H. ADJOURNMENT:**

Prior to adjournment, Brodhead thanked everyone for their efforts in making the Riverwalk usable, even during the very cold months. Joseph,

Erickson and Cuff commented on the great job the Park District does, with Kennedy and Erickson noting it is a Riverwalk of all seasons.

A motion to adjourn was made by Brodhead and seconded by Friant. The meeting adjourned at 8:07 a.m. MOTION CARRIED

Respectfully submitted by  
Rebecca DeLarme, City Staff