

City of Naperville

*400 S. Eagle Street
Naperville, IL 60540*



Naperville

Meeting Minutes - Draft

Wednesday, December 9, 2020

6:30 PM

On Zoom Due to COVID-19

Sister Cities Commission

CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:

On Friday, June 12, 2020, an amendment to the Open Meetings Act was signed into law. This new law replaces the gubernatorial executive order concerning the Open Meetings Act and allows public bodies to temporarily conduct meetings remotely during a state of emergency, subject to certain requirements, including a determination by the head of the public body that an in-person meeting is not practical or prudent.

Pursuant to Section 120/7(e) of the Illinois Open Meetings Act, the continuation of the Governor's disaster proclamation, and Mayor Chirico's executive order determining that in-person public meetings are not currently practical or prudent because of the Covid-19 pandemic, we are holding December 9, 2020 Sister Cities Commission meeting remotely.

TO JOIN A MEETING: The meeting will be conducted using the Zoom Video Conferencing. You do not need to download any software or create an account to participate.

To login on your computer or iPad:

Click the link to join the webinar, the password is provided on this agenda. Once connected, if you choose to speak, click the "Raise Hand" button at the bottom of Zoom screen and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

To login on your phone:

For iPhones, use the iPhone one-tap number provided on this agenda.

For telephones, dial one of the numbers provided and join the meeting by using meeting ID and password provided on this agenda.

Once connected to the meeting, press *9 to "raise your hand" and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [https://zoom.us/j/98751597652?](https://zoom.us/j/98751597652?pwd=MVRRZkRtTk9PVkxJM0hBK1hqK29tQT09)
[pwd=MVRRZkRtTk9PVkxJM0hBK1hqK29tQT09](https://zoom.us/j/98751597652?pwd=MVRRZkRtTk9PVkxJM0hBK1hqK29tQT09)
Passcode: 090158
Description: General Board meeting

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 929 205 6099 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 987 5159 7652

Passcode: 090158

International numbers available: <https://zoom.us/u/anUEJpuBk>

A. CALL TO ORDER:

The meeting was called to order by Alan Lowe. Alan read an opening statement on the conditions for meeting via zoom.

B. ROLL CALL:

Others Present:

Student Representatives: Shruti Panse and Lucy Westake

Absent: Zach Wu

City Staff: Present: Rachel Pruneda

Foundation Member: Patty Lindstrom

Present 7 - Shafeek Abooubaker, Vasavi Chakka, Julie Federico, Patty Gustin, James Alan Lowe, Yugin Wang, and Bill Donofrio

Absent 4 - Lance Fuhrer, Sophia Luo, Ammar Sayla, and Peter Foyo

C. AWARDS & RECOGNITIONS:

1. **Bill Donofrio was appointed to the Sister Cities Commission by Mayor Chirico with his term beginning November 17 through May 30, 2023**

D. NEW BUSINESS:

1. **Updating the Marketing of Sister Cities Website**

The Commission will work with Ryan Rey of the Communications department to include a link on the city's site that directs users to the Sister Cities website.

2. **Discuss needs for funding the website and setup fees**

The Naperville City Manager, Doug Krieger advised that Sister Cities funds could be used to build the Sister Cities website and an e-donation option could be included on the Foundation side.

A motion was made by Bill and seconded by Julie to approve the use of Sister Cities funds to build a website to promote Sister Cities. Motion passed.

Aye: 6 - Abooubaker, Chakka, Federico, Gustin, Lowe, Wang, and Donofrio

Absent: 4 - Fuhrer, Luo, Sayla, and Foyo

E. PUBLIC FORUM:**F. OLD BUSINESS:**

1. **SECA submission update - Lowe & Luo**

The SECA commission approved \$10,000.00 dollars for the Cinco de Mayo Festival by Sister Cities.

2. **Cancun unity event with Sister Cities Commission**
 - a. **Updates of completion**
3. **Sister Cities Foundation update**
4. **Discuss holding a Cancun ambulance fundraiser in conjunction with Foundation, Naperville Fire Department and Board of Fire and Police Commissioners**
5. **Other Business - Chairman**

The Pen Pal Project, by Shruti Panse will link the students of Cancun with the students of Naperville. The forum will be 'written mail' meaning no social media avenues will be used. We will connect with Cancun's Commission to have a Special Meeting to establish this project.

G. REPORTS:

1. **Approval of the minutes**

A motion was made by Shafeek and seconded by Julie. Motion passes.

Aye: 6 - Abooubaker, Chakka, Federico, Gustin, Lowe, Wang, and Donofrio

Absent: 4 - Fuhrer, Luo, Sayla, and Foyo

1. **Approve the Sister Cities Commission minutes of November 12, 2020**
2. **Treasurer's Report**

Julie Federico advised that there have been no changes to the Treasurer's report.

H. ADJOURNMENT: