



City of Naperville

400 S. Eagle Street
Naperville, IL 60540

Meeting Minutes

SECA Commission

Thursday, August 20, 2020

6:00 PM on Zoom - Open agenda to see phone & webinar options

CITY OF NAPERVILLE PUBLIC MEETINGS UPDATE:

On Friday, June 12, 2020, an amendment to the Open Meetings Act was signed into law. This new law replaces the gubernatorial executive order concerning the Open Meetings Act and allows public bodies to temporarily conduct meetings remotely during a state of emergency, subject to certain requirements, including a determination by the head of the public body that an in-person meeting is not practical or prudent.

On Tuesday, June 16, 2020, Mayor Chirico issued an executive order determining that in-person meetings of the City Council and the City's boards and commissions are not currently practical or prudent due to the COVID-19 pandemic.

The means by which the public may watch, listen, and/or participate in the meeting are described below.

TO JOIN A MEETING:

The meeting will be conducted using the Zoom Video Conferencing. You do not need to download any software or create an account to participate.

To login on your computer or iPad:

Click the link to join the webinar [and password if required] provided on this agenda. Once connected, if you choose to speak, click the "Raise Hand" button at the bottom of Zoom screen and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

To login on your phone:

For iPhones, use the iPhone one-tap number provided on this agenda.

For telephones, dial one of the numbers provided and join the meeting by using meeting ID [and password if required] provided on this agenda.

Once connected to the meeting, press *9 to "raise your hand" and wait for the Chairman to recognize you. When it is your turn to speak, you will be unmuted. There will be a few second delay after you are unmuted until your mic will be live. Please identify yourself for the public record and speak clearly.

PARTICIPATION GUIDELINES:

All viewpoints are welcome. Positive comments and constructive criticism are encouraged. Speakers must refrain from harassing or directing threats or personal attacks at Commissioners, staff, other speakers or members of the public. Comments made to intentionally disrupt the meeting may be managed as necessary to maintain appropriate decorum and allow for city business to be accomplished.

PUBLIC ACCOMMODATION:

Any individual who may require an accommodation to participate in the meeting or to view materials for the Housing Advisory Commission meeting, should contact the City Clerk at (630) 305-5300 by Friday, August 20, 2020.

ZOOM MEETING LOG IN:

You are invited to a Zoom webinar.

When: Aug 20, 2020 06:00 PM Central Time (US and Canada)

Topic: SECA Commission meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85648635615?pwd=ODd2SHlnLzZXcTZ0YWwxQlpZMXgwdz09>

Passcode: 302571

Or iPhone one-tap :

US: +13126266799,,85648635615#,,,,,0#,,302571# or
+16465588656,,85648635615#,,,,,0#,,302571#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 253 215 8782 or +1
346 248 7799 or +1 669 900 9128

Webinar ID: 856 4863 5615

Passcode: 302571

International numbers available: <https://us02web.zoom.us/j/85648635615?pwd=ODd2SHlnLzZXcTZ0YWwxQlpZMXgwdz09>

A. CALL TO ORDER:

Chairman Melvin Kim called the meeting to order at 6:00 p.m.

B. ROLL CALL:

Present 10 - Jaqueline Clermont, Vicki Coletta, Shannon Greene Robb, Donna Kearney, Melvin Kim, Deana Losurdo, Colleen McQuillan, Theresa Sullivan, Nancy Turner, and Nancy Chen

Also present: City Clerk Pam Gallahue, Records Clerk Gina Nelson and Special Events Coordinator Dawn Portner

C. PUBLIC FORUM:

No speakers under Public Forum

D. OLD BUSINESS:

1. Approve the SECA Commission Meeting Minutes of February 17, 2020

Attachments: [SECA Meeting Minutes 021720](#)

Commissioner Clermont made a motion, seconded by Commissioner Kearney to approve the SECA Commission meeting minutes of February 17, 2020

Aye: 9 - Clermont, Coletta, Greene Robb, Kearney, Kim, Losurdo, McQuillan, Sullivan, Turner, and Chen

E. NEW BUSINESS:

1. Receive the staff report on the current state of the Food and Beverage Tax and how it relates to the Calendar Year 2021 SECA Grant Fund

Kyle Moss, Budget & CIP Analyst, explained the impact of COVID-19 on the Food and Beverage Fund, that while it improved in June, as of July it was still down by 34% or \$750,000. He also stated that the City Council recently voted to unrestrict the Food and Beverage Fund in the event funds are needed for other City expenses. He concluded by saying that, unlike previous years, any underspend will not be available for CY21.

2. Review and approve the Calendar Year 2021 SECA Grant Fund application timeline

Attachments: [Proposed CY21 SECA Applications Timeline](#)

Staff presented the CY21 SECA Grant Fund timeline.

3. Receive a project update from the SECA Commission's Public Art Working Group

Attachments: [Roanoke Public Art Plan](#)
[Public Art Program Procedures from Roanoke VA](#)

The following individuals spoke on this agenda item:

Karen Franczyk spoke in favor of hiring of an outside consultant who specializes in Public Art because Naperville is a growing and diverse community, working with outside experts is needed so the public art in the City does not become stale and irrelevant, and that there are a lot of talented people in this community and it is important to be inclusive.

Brand Bobosky (Century Walk) spoke against hiring an outside consultant, stated that Century Walk is the expert and has taken on the role of Public Art consultant for many years in Naperville. He went on to say that Century Walk has a good relationship with artists and new groups (Art of Inclusion) and can

deliver what a consultant would be asked.

Sun Kwok (Art of Inclusion) spoke in favor of the City supporting public art initiatives and requested guidelines, policies and procedures to show diversity and unity, both permanent and temporary art, and a streamlined application, review and award process.

Tony Andrews (Art of Inclusion) updated the Commission on the group's first project and stated it is being completed without SECA funds and suggested funds be allocated in advance for new organizations.

Gallahue explained that the City Council agreed with staff's recommendation to conduct a Request for Information (RFI) for Public Art Consultant Services. The RFI will include, but not be limited to, leading community outreach efforts, developing of a Public Art Strategic Plan, and creating a Public Art Program with processes for application, evaluation, and award. The target is to have proposals back by the middle of October.

Chairman Kim explained that the City will submit a SECA Grant Fund application in the event a decision is made, based on the RFI submissions, to hire a consultant.

Commissioner Kearney made a motion, seconded by Commissioner Greene Robb to approve City staff moving forward in completing a SECA Grant Fund application for a Public Art Consultant based on the results of the RFI.

Aye: 9 - Clermont, Coletta, Greene Robb, Kearney, Kim, Losurdo, McQuillan, Sullivan, Turner, and Chen

F. ADJOURNMENT:

Commissioner Clermont made a motion, seconded by Commissioner Coletta to adjourn the SECA Commission meeting of August 20, 2020 at 7:03 p.m. The motion carried by the following vote:

Aye: 9 - Clermont, Coletta, Greene Robb, Kearney, Kim, Losurdo, McQuillan, Sullivan, Turner, and Chen

/S/ Dawn Portner
Dawn Portner
Special Events Coordinator