

City of Naperville

*400 S. Eagle Street
Naperville, IL 60540*



Naperville

Meeting Minutes

Wednesday, June 10, 2020

6:30 PM

Zoom

Sister Cities Commission

A. CALL TO ORDER:

Acting Chairman Shafeek Aboobaker called the meeting to order at 6:30 p.m.

Sister Cities opened up the meeting by addressing the challenges that Naperville business have faced due to the loss of business from recent events.

The Sister Cities Commission supports our community by a spirit of inclusion and international connections to celebrate our uniqueness and commonalities.

B. ROLL CALL:

Sister Cities Commission board members present:

Tina Cui, Shafeek Abooubaker, Julie Federico, Sophia Luo, Vasavi Chakka, 'Arista' Yuqin Wang, Julie Federico, Lance Fuhrer, and Alan Lowe.

Staff Present:

Rachel Pruneda, Administrative Assistant II, City of Naperville
Dawn Portner, Special Events Coordinator, City of Naperville

Other persons present:
Bill Donofrio

C. PUBLIC FORUM:

There were no speakers under public forum.

D. OLD BUSINESS:

1. Discussion on the agreement and letter that authorizes the Sister Cities agreement between the City of Naperville and the City of Cancun

The agreement & letter that will be sent to Cancun has been prepared and approved by legal, commission and City Council. Expecting to send the

letter to Cancun the week of June 14th via FedEx.

E. REPORTS:

Approve the Sister Cities Commission minutes of May 13, 2020

A motion was made and seconded to approve the Sister Cities Minutes of May 13, 2020.

1. Treasurer's Report - Julie Frederico

The treasurer's report was presented by Julie Frederico and approved. There were no changes in funds (credit or debits for May 2020).

2. Chairman - Shafeek Aboobaker

The business community of Naperville has been hard pressed due to the loss of business from recent events.

The Sister Cities Commission supports our community by a spirit of inclusion and international connections to celebrate our uniqueness and commonalities.

F. NEW BUSINESS:

1. Dawn Portner, Special Events Coordinator of the City Clerk's Office will discuss the process for applying for funds under SECA

Dawn Porter presented information on the SECA commission and how to submit a proposal for a community event.

Points of Interest:

- Started in 2004 as 1% tax on food and beverage
- The first obligation is to pay down Naperville City's pension plans for the Fire and Police departments and the maintenance on Riverwalk.
- Calendar year 2021 applications will be open at the end of August 2020
- Mandatory meetings are required for all applicants and will start in August 2020
- Register on the SECA website, a 501 is required for registration
- A presentation is required to be given to the SECA commission
- Your application should 'speak for itself'!
- The City Council reviews applications for final approval

On behalf of the board, a special 'thank you' to Dawn for presenting some helpful information to our commission.

A motion was made to form a Sub-Committee to work on a SECA

proposal for 2021.

The motion was seconded and then approved by unanimous vote.

The Sub-Committee members are Bill Donofrio, Sophia Luo, Vasavi Chakka, Julie Federico and Shafeek Aboobaker.

Note to commission that funds must be funneled through the Sister Cities Foundation.

Shafeek will contact the Foundation to get a list of current members.

G. ADJOURNMENT: