

# City of Naperville

*400 S. Eagle Street  
Naperville, IL 60540*



## Naperville

### **Meeting Minutes - Draft**

**Thursday, December 12, 2019**

**3:00 PM**

**NPD Community Room**

### **Emergency Telephone System Board**

## A. CALL TO ORDER:

Chief Marshall called the meeting to order at 3:02 PM.

## B. ROLL CALL:

Naperville Members Present:

Board Chairman and Police Chief Robert Marshall

Fire Chief Mark Puknaitis

Deputy Director Russ Matson

Councilwoman Theresa Sullivan

Resident Richard Fowler

Aurora Members Present:

Police Deputy Chief Keefe Jackson (Voting Proxy for APD Chief Kristen Ziman)

Fire Chief Gary Krienitz

Aurora Emergency Communications Mgr. Jacqueline Hobday

North Aurora Police Chief David Fisher

Resident Ken Van Andel

Also Present:

Naperville Emergency Comm. Mgr. Stacey Edwards

Naperville Administrative Assistant II Jill Bridges

**Present** 10 - Kenneth VanAndel, Russ Matson, David Fisher, Richard Fowler, Gary Krienitz, Robert Marshall, Mark Puknaitis, Kristen Ziman, Jacqueline Hobday, and ETSB Theresa Sullivan

**Absent** 2 - Carl Franco, and Mark McGee

## C. PUBLIC FORUM:

## D. OLD BUSINESS:

### 1. Update on Shared Zip Code Agreement and Kane ETSB Agreement

The agreement between the Naperville and Kane County ETSBs has been executed for Aurora to receive 2018 surcharge funds in the amount of \$461,132.48. The 2019 agreement for the distribution of surcharge funds from shared zip codes has been signed by the Will and Kendall County ETSBs, but still needs to be executed by DuPage and Kane County ETSBs. Aurora anticipates receiving at least \$2.6 million by the end of Q1 2020.

## E. NEW BUSINESS:

Hobday inquired to confirm that the Naperville ETSB 2020 Call Handling Agreement included details for the Aurora Public Safety Answering Point. Matson and Edwards confirmed.

## F. REPORTS:

### 1. Approve the September 12, 2019 ETSB Minutes

**A motion was made by Fowler to approve the minutes of the September 12, 2019 meeting as presented, seconded by Van Andel. The motion carried with an unanimous voice vote.**

**2. Review the E911 Surcharge Fund Report for 9/1/19-11/30/19**

Marshall referenced the receipts collected totaling \$784,251.37 from the E911 surcharge funds. These receipts have been deposited in the Naperville E911 fund; \$781,959.04 allocated to Naperville and \$2,292.33 to Aurora.

**3. Approve the Naperville Expenditures for Reimbursement Report for 9/1/19-11/30/19**

**A motion was made by Fowler to approve the Naperville Expenditures for Reimbursement totaling \$714,663.82, seconded by Van Andel. The motion carried with a unanimous voice vote.**

**4. Approve the budget transfer from the E911 Fund to the City of Naperville General Fund**

**A motion was made by Fowler to approve the budget transfer from the E911 Fund to the City of Naperville General Fund totaling \$781,959.04, seconded by Puknaitis. The motion carried with a unanimous voice vote.**

**5. Approve the Aurora Expenditures for Reimbursement Report for 6/1/19 - 8/31/19**

**A motion was made by Van Andel to approve the Aurora Expenditures for Reimbursement totaling \$1,670,869.20, seconded by Marshall. The motion carried with a unanimous voice vote.**

**6. Approve the Aurora Expenditures for Reimbursement Report for 9/1/19-11/30/19**

**A motion was made by Van Andel to approve the Aurora Expenditures for Reimbursement totaling \$953,833.29, seconded by Fowler. The motion carried with a unanimous voice vote.**

**7. Approve the withdrawal from the E911 Fund to the City of Aurora**

**A motion was made by Jackson to approve the withdrawal from the E911 Fund to the City of Aurora totaling \$2,292.33, seconded by Van Andel. The motion carried with a unanimous voice vote.**

**8. Review and Approve Option 1 or Option 2 of the 2020 Meeting Schedule**

**A motion was made by Fowler to approve Option 2 of the 2020 meeting schedule, seconded by Van Andel. The motion carried with a unanimous voice vote.**

## **G. COMMUNICATIONS:**

**1. City of Naperville**

Puknaitis communicated that DuComm imposes a separate surcharge, as allowed by State law, to allocate funds for equipment costs such as Next Generation 911 technology. After further discussion and with agreement from the board, Marshall stated that he would discuss options with City Attorney

DiSanto. Van Andel inquired if Naperville currently has a cable surcharge or land line surcharge. Matson stated that he would research.

2. City of Aurora

Nothing further to report.

3. City of North Aurora

Nothing further to report.

**H. ADJOURNMENT:**

With no further business to come before the board, a motion was made by Fowler to adjourn the meeting at 3:35 PM, seconded by Matson. The motion carried with a unanimous voice vote. The next scheduled meeting is set for March 19, 2020.

/S/ Jill Bridges  
Jill Bridges