



**CITY OF NAPERVILLE  
TRANSPORTATION ADVISORY BOARD  
COUNCIL CHAMBERS – MUNICIPAL CENTER**

**DRAFT MEETING MINUTES  
August 1, 2019**

*Unofficial prior to the TAB approval. Approved by the TAB on X/XX/19.*

---

**A. CALL TO ORDER:**

The TAB meeting was called to order at 7:00 p.m.

**B. ROLL CALL:**

Present: Fischer (7:05 p.m.), Gustin, Melaniphy, Overholt, Preissig, Seeberg

Absent: Brown, Howenstine, Mayer

Staff Members: Andy Hynes, Kelly Dunne, Derek Zook

Student Member: Dayton Melaniphy

**C. PUBLIC FORUM:**

No speakers for Public Forum.

**D. REPORTS AND RECOMMENDATIONS:**

**Presentation of the Police Department Report**

Sergeant Zook provided a summary of the recent three-day speed enforcement event, which coincided with Illinois Speed Awareness Day. The Police Department worked over 77 man-hours, conducted 146 traffic stops with 140 of those stops resulting in speeding citations, and had four arrests.

Sergeant Zook also discussed the upcoming Back to School Program which consists of an educational campaign and enforcement around schools.

**1. 19-751**

**Approval of the revised selection process for the New Sidewalk Program**

Dunne gave a presentation on the current state of the New Sidewalk Program and the proposed modifications to the selection process.

Fischer asked if the funding level had been determined yet. Dunne responded that staff would use the historic \$300,000 amount for planning purposes.

Overholt inquired about gap locations that TAB had previously approved and Dunne clarified that all locations would have to be vetted through the revised selection process prior to being constructed.

Preissig asked if cost-share with other agencies should be included in this revised selection process. Dunne responded that this process focuses on incorporated properties, which would therefore not have a cost-share opportunity. Preissig also asked how gaps filled by teardowns would be accounted for. Dunne answered that staff reviews known upcoming teardown locations, but does not weigh that into the selection criteria. Preissig brought up potential funding from grants or Safe Routes to School. Dunne replied that the locations in Naperville would not score highly for Safe Routes to School but that staff can consider other applicable funding opportunities.

Seeberg asked for clarification on the proposed three-to-five year program. Dunne explained that a multi-year program allows staff to fully maximize the funds budgeted for a single year, specifically when bids come in low.

Public Comment:

Keith Mueller, 335 S Sleight St, Naperville

Mr. Mueller explained why the gap segment on south Sleight Street is a good candidate for this program and expressed support for the revised selection process.

TAB Discussion:

The Board discussed various aspects of the proposed selection process, including the inclusion of safety in the ranking criteria, ADA sidewalk improvements, the length of the program, the required level of property owner support, sidewalk construction in front of future teardowns, the property owner survey and notification process, prioritization criteria for arterial gaps, the method for removing unsuitable locations if necessary in the future, and the anticipated funding level.

Following the discussion, TAB recommended several amendments:

- The program shall be a three-year program.
  - Initial recommendation proposed a three-to-five-year program.
- A gap segment must be opposed by two-thirds of adjacent property owners in order to be removed from consideration.
  - Initial recommendation proposed a fifty percent level of opposition in order to be removed from consideration.
- A gap segment that was not included in the approved program requires support from two-thirds of adjacent property owners in order to be considered by TAB.

- Initial recommendation proposed a one hundred percent level of support in order to be considered by TAB.

To address other points raised by TAB, Staff noted that the entire list of locations under consideration could be posted on the City's website, and that TAB or City Council could propose a specific location for consideration if it was not initially selected as a potential candidate.

A motion was made by Gustin, seconded by Seeberg, to approve the revised selection process for the New Sidewalk Program, incorporating the amendments recommended by TAB.

Ayes: Fischer, Gustin, Melaniphy, Overholt, Preissig, Seeberg  
Nays: None

Motion approved (6-0).

## 2. 19-706

**Recommend approval to remove two-way yield control and establish two-way stop control at the intersections of Birchwood Drive and Sunnybrook Drive, Birchwood Drive and Stonegate Road, and Birchwood Drive and Briarwood Drive; to establish two-way stop control at the intersection of Birchwood Drive and Brush Hill Circle; and to remove one-way yield control at the intersection of Birchwood Drive and Cottonwood Lane.**

Dunne provided an overview of the proposed traffic control revisions.

TAB discussed the City's process for evaluating yield control intersections. Staff will compile a list of the remaining yield control locations within the City and assess if a city-wide replacement initiative would be appropriate.

A motion was made by Overholt, seconded by Fischer, to recommend approval to remove two-way yield control and establish two-way stop control at the intersections of Birchwood Drive and Sunnybrook Drive, Birchwood Drive and Stonegate Road, and Birchwood Drive and Briarwood Drive; to establish two-way stop control at the intersection of Birchwood Drive and Brush Hill Circle; and to remove one-way yield control at the intersection of Birchwood Drive and Cottonwood Lane.

Ayes: Fischer, Gustin, Melaniphy, Overholt, Preissig, Seeberg  
Nays: None

Motion approved (6-0).

## 3. 19-665

**Recommend approval to restrict parking on the west side of Cedar Glade Drive from the centerline of Ledgestone Court to a point 120' north of the centerline of Ledgestone Court.**

Dunne provided an overview of the proposed parking restriction and TAB expressed support.

A motion was made by Melaniphy, seconded by Seeberg, to recommend approval to restrict parking on the west side of Cedar Glade Drive from the centerline of Ledgestone Court to a point 120' north of the centerline of Ledgestone Court.

Ayes: Fischer, Gustin, Melaniphy, Overholt, Preissig, Seeberg  
Nays: None

Motion approved (6-0).

**4. 19-691  
Approve the minutes of the June 6, 2019 Transportation Advisory Board meeting**

TAB made two amendments to the minutes.

A motion was made by Melaniphy, seconded by Gustin, to approve the minutes as submitted and amended.

Ayes: Fischer, Gustin, Melaniphy, Overholt, Preissig, Seeberg  
Nays: None

Motion approved (6-0).

**E. OLD BUSINESS:**

Melaniphy inquired about the removal of sidewalk ramps as part of the ADA improvement project. Hynes explained that, in order to be compliant with ADA standards, all sidewalk ramps must have a receiving ramp on the other side of the street. When this cannot be achieved, the sidewalk ramp is being removed or relocated.

Gustin asked about the status of the Westside Neighborhood Traffic Study. Dunne responded that staff is currently reviewing the consultant's recommendations for the neighborhood, as well as the preliminary traffic calming toolkit.

Gustin thanked the Public Works Department for cleaning the Route 59 train station.

Melaniphy requested an update on the 95<sup>th</sup> Street and Book Road intersection improvements project. Dunne explained that a group of neighbors near the intersection who expressed concerns with the project had been engaged with Staff and spoke in opposition to the project at the July 16<sup>th</sup> City Council meeting. City Council did not approve the preferred alternative and directed staff to conduct additional public engagement.

Preissig asked about the recent changes to the commuter parking rules and regulations. Dunne explained the changes implemented in regards to carpooling and vehicle registration information for permit holders. Gustin stated that a penalty fee may increase effectiveness in deterring permit misuse.

Gustin asked about allowing only Naperville residents to use the commuter parking lots. Dunne responded that there are some restrictions on the way the City can operate the lots based on agreements with the railroad.

Fischer asked if the Burlington fund could be applied to the 5<sup>th</sup> Avenue Development. Hynes answered that it could potentially be used for that project, depending on the specific use. Fischer asked if TAB would have the ability to review proposed changes due to the 5<sup>th</sup> Avenue Development. Hynes responded that TAB would potentially have some involvement in proposed projects, such as a new downtown parking deck.

**F. NEW BUSINESS:**

None.

**G. ADJOURNMENT:**

At 8:47 p.m. a motion was made by Fischer, seconded by Gustin, to adjourn the meeting.

Motion approved (6-0).