



City of Naperville

400 S. Eagle Street
Naperville, IL 60540

Meeting Minutes

SECA Commission

Monday, July 8, 2019

5:30 PM

Naperville Police Department - Community Room

A. CALL TO ORDER:

Chairman Kim called the meeting to order at 5:35 p.m.

B. ROLL CALL:

Present 9 - Jaqueline Clermont, Vicki Coletta, Richard Grimes, Donna Kearney, Melvin Kim, Deana Losurdo, Colleen McQuillan, Theresa Sullivan, and Nancy Turner
Absent 1 - Shannon Greene Robb

Also present: Student Commissioners: Vaishnavi Tetali and Kevin Li

Staff present: Dawn Portner, Special Events Coordinator; Pam Gallahue, City Clerk

C. PUBLIC FORUM:

Request for funding
Jason Altenbern, Little Friends, requested \$25,000 from the returned Christkindlmarket award be reallocated to Little Friends for holiday lighting on the Riverwalk and at the Jaycees Smart Park.

Commissioner Grimes entered the meeting at 5:39 p.m.
Councilwoman Sullivan entered the meeting at 5:40 p.m.

D. OLD BUSINESS:

1. Approve the SECA Commission meeting minutes of March 20, 2019

A motion was made by Commissioner Clermont, seconded by Commissioner Losurdo to approve the meeting minutes of March 20, 2019. The motion carried by the following vote:

Aye: 8 - Clermont, Coletta, Grimes, Kearney, Kim, Losurdo, McQuillan, Sullivan, and Turner

Absent: 1 - Greene Robb

E. NEW BUSINESS:

1. Approve the CY20 SECA Grant Fund and Special Events timeline

A motion was made by Commissioner Kearney, seconded by Commissioner Coletta to accept the CY20 SECA and Special Events Application timeline.

Aye: 8 - Clermont, Coletta, Grimes, Kearney, Kim, Losurdo, McQuillan, Sullivan, and Turner

Absent: 1 - Greene Robb

2. Discuss and recommend how to reallocate the CY19 funding of \$70,000 awarded to Christkindlmarket

The Commissioners discussed options on how to reallocate the CY19 funding of \$70,000 that is available from the relocation of Christkindlmarket to another city.

Portner explained that the Council approved \$15,000 of the funding be allocated to City services necessary for the one-time WGN Morning News Block Party on Friday, July 12, 2019. The Commissioners have \$55,000 available for reallocation.

Several options were discussed including:

1) Fully funding Special Events for a total of \$51,804 and applying the remaining balance to the CY19 underspend

2) Funding all Special Events to a 75%-80% level and dividing the remaining funds between ArtSpeaks and the DuPage Children's Museum's Heart in Hand Project under the New Initiatives category.

3) Granting the requested \$25,000 to the Little Friends holiday lighting request and applying the remaining balance to the CY19 underspend.

A motion was made by McQuillan, seconded by Coletta, to table the decision to the next SECA Commission meeting. The motion carried by the following vote:

Aye: 8 - Clermont, Coletta, Grimes, Kearney, Kim, Losurdo, McQuillan, Sullivan, and Turner

Absent: 1 - Greene Robb

Commissioner Clermont and Pam Gallahue exited the meeting at 6:55 p.m.

3. Discuss and recommend how to reallocate CY20 funding available due to the relocation of significant events

The Commissioners discussed several options on how to allocate approximately \$300,000 of CY20 funding made available due to the relocation of two significant events.

A motion was made by McQuillan, seconded by Coletta, to recommend applying 1/3 of the funding to New Initiatives, applying 1/3 of the funding to expand existing projects, and applying 1/3 of the funding to fulfill projects that were not previously funded. The motion carried by the following vote:

Aye: 8 - Clermont, Coletta, Grimes, Kearney, Kim, Losurdo, McQuillan, Sullivan, and Turner

Absent: 1 - Greene Robb

F. ADJOURNMENT:

Commissioner McQuillian made a motion, seconded by Commissioner Turner to adjourn the SECA Commission meeting of July 8, 2019 at 7:16 p.m. The motion carried by the following vote:

Aye: 7 - Coletta, Grimes, Kearney, Kim, Losurdo, McQuillan, Sullivan, and Turner

Absent: 2 - Clermont, and Greene Robb

/S/ Dawn Portner
Dawn Portner
Special Events Coordinator